

----- AMP Data Entry Page -----

1. Losing Facility Information

Type of Distribution to Consolidate: Destinating Non-MODS/Non-BPI Office
Facility Name & Type: Hays KS CSMPC
Street Address: 706 Fort St
City: Hays
State: KS
5D Facility ZIP Code: 67601
District: Central Plains
Area: Western
Finance Number: 193960
Current 3D ZIP Code(s): 676
Miles to Gaining Facility: 189
EXFC office: Yes
Plant Manager: Thomas B Lippert
Senior Plant Manager: N/A
District Manager: Rick Pivovar
Facility Type after AMP: Post Office

2. Gaining Facility Information

Facility Name & Type: Wichita KS P&DC
Street Address: 7117 W Harry St
City: Wichita
State: KS
5D Facility ZIP Code: 67276
District: Central Plains
Area: Western
Finance Number: 199714
Current 3D ZIP Code(s): 670 - 673
EXFC office: Yes
Plant Manager: James Thompson
Senior Plant Manager: Roy T. Reynolds
District Manager: Rick Pivovar

3. Background Information

Start of Study: 9/15/2011
Date Range of Data: Jul-01-2010 : Jun-30-2011
Processing Days per Year: 310
Bargaining Unit Hours per Year: 1,745
EAS Hours per Year: 1,822

**Date of HQ memo, DAR Factors/Cost of Borrowing/
New Facility Start-up Costs Update**

June 16, 2011

Date & Time this workbook was last saved:

2/19/2012 11:31

4. Other Information

Area Vice President: Sylvester Black
Vice President, Network Operations: David E. Williams
Area AMP Coordinator: Joel Greene
HQ AMP Coordinator: Kathy S Peterson

rev 09/21/2011

Approval Signatures

Losing Facility Name and Type: Hays KS CSMPC
Street Address: 706 Fort St
City: Hays
State: KS
Facility ZIP Code: 67601
Finance Number: 193960
Current 3D ZIP Code(s): 676

Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Wichita KS P&DC
Street Address: 7117 W Harry St
City: Wichita
State: KS
Facility ZIP Code: 67276
Finance Number: 199714
Current 3D ZIP Code(s): 670 - 673

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

LOSING FACILITY:

Postmaster or Plant Manager:
 Thomas B Lippert *Thomas B Lippert for* 11-03-11
Printed Name Signature Date

Senior Plant Manager:
 N/A *ROY REYNOLDS* *ROY REYNOLDS* 11/4/11
Printed Name Signature Date

District Manager:
 Rick Pivovar *Rick Pivovar* 11-7-11
Printed Name Signature Date

GAINING FACILITY:

Plant Manager:
 James Thompson *James Thompson for* 11-01-11
Printed Name Signature Date

Senior Plant Manager:
 Roy T. Reynolds *Roy Reynolds* 11/4/11
Printed Name Signature Date

District Manager:
 Rick Pivovar *Rick Pivovar* 11-7-11
Printed Name Signature Date

AREA OFFICE:

Area Vice President:
 Sylvester Black *Sylvester Black* 11/31/12
Printed Name Signature Date

Implementation Date: _____

HEADQUARTERS:

Approved: Disapproved:

Vice President, Network Operations:
 David E. Williams *David E. Williams* 2/20/12
Printed Name Signature Date

Comments: _____

Executive Summary

Last Saved: January 5, 2012

Losing Facility Name and Type: Hays KS CSMPC

Street Address: 706 Fort St

City, State: Hays , KS

Current 3D ZIP Code(s): 676

Type of Distribution to Consolidate: Destinating

Miles to Gaining Facility: 189

Gaining Facility Name and Type: Wichita KS P&DC

Current 3D ZIP Code(s): 670 - 673

Summary of AMP Worksheets

Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$256,378</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>(\$0)</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$120,287</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$140,935</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$24,195</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
Total Annual Savings =	<u>\$541,794</u>	
Total One-Time Costs =	<u>\$0</u>	from Space Evaluation and Other Costs
Total First Year Savings =	<u>\$541,794</u>	

Staffing Positions

Craft Position Loss =	<u>0</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>(2)</u>	from Staffing - PCES/EAS

Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>0</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>1,705,944</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u></u>	(= Total TPH / Operating Days)

Service

Service Standard Impacts by ADV

	UPGRADED	DOWNGRADED	Unchanged + Upgrades	Unchanged + Upgrades
	ADV	ADV	ADV	%
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

Summary Narrative

Last Saved: February 19, 2012

Losing Facility Name and Type: Hays KS CSMPC

Current 3D ZIP Code(s): 676

Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Wichita KS P&DC

Current 3D ZIP Code(s): 670 - 673

Background:

The Wichita KS Processing and Distribution Center (P&DC) with assistance from the Western Area Office has completed an Area Mail Processing Study (AMP) to determine the feasibility of moving the destinating processing from the Hays Customer Service Mail Processing Center (CSMPC) into the Wichita P&DC. The proposal encompasses mail processing for the 676 ZIP code area.

The Hays KS CSMPC is a postal owned facility that processes ZIP code 676 destinating manual mail Monday through Saturday. The originating mail from ZIP code area 676 is currently processed in the Salina CSMPC Monday through Friday and in the Wichita Plant on Saturday. With the approval of this AMP, all the originating and destinating mail for ZIP code area 676 will be processed at the Wichita P&DC. The Hays CSMPC also houses a function 4 (F4) retail unit, Business Mail Entry Unit (BMEU) and the function 2 (F2) operations for Hays KS. The Hays facility is approximately 190 miles northwest of the Wichita P&DC. The Hays facility would be retained as a hub and spoke for the ZIP code 676 area.

Financial Summary:

Annual baseline data came from July 1, 2010 to June 30, 2011. Financial savings proposed from this consolidation of outgoing and incoming operations are:

Total First Year Savings	\$541,794
Total Annual Savings	\$541,794

Customer Service Considerations:

Business mail acceptance, Box Section, retail window hours and collection box last pick up times will not be impacted by this consolidation. A local postmark will be available for stamped First-Class Mail. Delivery times of mail to residences and businesses will not change as a result of the AMP.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at www.usps.com once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

The collection box times will not be impacted with this consolidation.

rev 06/10/2009

Summary Narrative *(continued)*

Transportation Changes:

The transportation needs for both the Hays facility and Wichita facility are currently serviced by Highway Contract Routes (HCR) which will not change as a result of this AMP. The following transportation changes will be required to support this AMP

- Transportation to and from the Hays facility the Network Distribution Center (NDC) network is eliminated in this AMP. NDC transportation is currently provided by HCR 66391; however this transportation also services the Colby KS CSMPC, Salina CSMPC and Topeka P&DC, all offices with current AMP proposals. As instructed by the Western Area office all savings associated with eliminating this route have been shown in the Hays Ks AMP study. The yearly savings associated with eliminating HCR 66391 are \$545,173.
- To support the AMP additional transportation between Wichita and Hays will be added to HCR 67010. These changes will also support the Hutchinson KS destinating AMP proposal if approved. As instructed by the Western Area office all costs associated with the additional transportation added to HCR 67010 have been shown on the Hays KS study. The costs for the changes to HCR 67010 are \$17,777.
- To support the AMP additional transportation between Wichita and Hays will be added to HCR 676B5. These changes will also support the Salina KS originating and destinating AMP proposal if approved. As instructed by the Western Area office all costs associated with the additional transportation added to HCR 676B5 have been shown on the Hays KS study. The costs for the changes to HCR 676B5 are \$171,211.
- With the elimination of the transportation to and from Hays and the NDC network additional transportation will be required between Wichita Plant and the NDC network. Additional transportation to and from the NDC network and Wichita would be added to HCR 66394. To support the additional trailer moves doubles set up and break down associated with the additional NDC transportation will result in additional cost to HCR 670BA. The additional transportation to and from the NDC network will also support 3 other AMP proposals, the destinating Hutchinson AMP proposal, the originating and destinating Dodge City AMP proposal and the Salina originating and destinating AMP proposal. One fourth of the cost is included in this AMP study. One fourth of the yearly cost for the changes to HCR 66394 is \$193,489. One fourth of the yearly cost for the changes to HCR 670BA are \$4,757.
- Additional transportation to and from the Mail Transport Equipment Service Center (MTESC) network and the Wichita P&DC will be required. Currently Hays connects to the MTESC network via NDC transportation. The additional MTESC transportation will be added to HCR 5BSMTR. Again these changes will support 3 other AMP proposals. One fourth of the yearly costs for changes to HCR 5BSMTR are \$17,004.

A total transportation savings of \$140,935 is currently associated with the AMP however, as explained above the savings depend upon the approval or disapproval of five other AMP proposals. Disapproval of one of the other five AMP proposals will impact the savings associated with this study. It is also anticipated that the some of the transportation savings maybe divided and allocated to the other offices that share the transportation eliminated and changed in this proposal.

Summary Narrative *(continued)*

Staffing Impacts:

The AMP study indicates no change in the current number of craft employees. Three F4 positions will be lost at the Hays CSMPC. Three F1 positions will be gained at the Wichita P&DC.

This AMP study indicates that two EAS positions are gained. One vacant Supervisor Customer Services (SCS) will be filled at the Hays CSMPC. One EAS positions will be gained at the Wichita P&DC. In this study the currently authorized Operations Support Specialist (OSS) position at the Wichita P&DC is filled and a Supervisor Distribution Operations (SDO) position is added. In order that the Dodge City KS, Hays KS, Hutchinson KS and Salina KS AMP studies are able to stand as independently as possible these same OSS and SDO positions at the Wichita P&DC are indicated as filled and added. It is the intent that the Wichita P&DC will only fill and gain these positions once and not four times. The net OSS position EAS position gain in the Wichita Plant will only be one from the combined impacts of the four AMP's. The net SDO gain will be two from the combined impacts of the four proposed AMP's and the two recently implemented AMP's which resulted in a gain of nine F1 craft employees and no additional SDO positions.

The model indicates a net gain of two EAS positions however it also indicates an EAS savings. This can be explained by the following:

- The number of supervisor work hours in the baseline data for Wichita is sufficient to support the net of two additional SDO positions proposed in the four current AMP models involving the Wichita P&DC.
- The vacant OSS position in Wichita became vacant one month before the end of the baseline data time period so the hours needed to support the filling of the vacant OSS positions are already in the model.
- The number of work hours in Hays' baseline data is more than sufficient to cover the work hours needed to fill the vacant SCS position in Hays.
- The supervisor hours for Hays are reduced from 6,487 to 3,698 to reflect only two SCS positions for a savings of \$120,287. No transfer of hours actually occurred from Hays to Wichita.

Mail Processing Management to Craft Ratio				
Management to Craft ² Ratios	Current		Proposed	
	SDOs to Craft ¹ (1:25 target)	MDOs+SDOs to Craft ¹ (1:22 target)	SDOs to Craft ¹ (1:25 target)	MDOs+SDOs to Craft ¹ (1:22 target)
Hays CSMPC	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Wichita P&DC	1 : 26	1 : 23	1 : 24	1 : 22

Craft = FTR+PTR+PTF+Casuals
² Craft = F1 + F4 at Losing; F1 only at Gaining

Management and Craft Staffing Impacts							
	Hays CSMPC			Wichita P&DC			Net Diff
	Total Current On-Rolls	Total Proposed	Diff	Total Current On-Rolls	Total Proposed	Diff	
Craft	42	37	(5)	296	301	5	0
Management	2	3	1	22	23	1	2

Craft = FTR+PTR+PTF+Casuals

Summary Narrative *(continued)*

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

Equipment Relocation:

The equipment set shown in this AMP study proposes adding two DIOSS machines and three DCBS machines to Wichita P&DC. The relocation costs associated are included in the Salina AMP study.

Operational Space Layout and One Time Costs:

The site has proposed to convert approximately 15,000 square feet of what is currently excess office space located in the Wichita facility to work room floor space to house the additional automation equipment. The site's proposal would also provide the space required for the additional pouching and dispatch equipment. The square footage recommended for the additional automation equipment is 2,000 per machine. The site's proposal allows 10,000 square feet for the five gained automation machines and 5,000 square feet for the pouching and dispatching operations gained from the losing sites. Under the site's proposal existing office staff will be consolidated in one portion of the existing office space and the proposal would not require any of the current office staff to be relocated outside the facility. The site has provided a proposed OSL and Facilities Services Office cost estimate (\$1,420,416) for the conversion and associated equipment moves. These one time costs are included in the Salina AMP study.

This is a FSO project.

	Quantity	Unit	Cost	Total Cost
DCBS Relocation	4	ea	\$ 12,000	\$ 48,000
DIOSS Relocation	2	ea	\$ 14,000	\$ 28,000
New DCBS	8	ea	\$ 12,000	\$ 96,000
New DIOSS	3	ea	\$ 14,000	\$ 42,000
LCTS	1	ea	\$ 10,000	\$ 10,000
Relocate 9 DCBS	9	ea		\$ -
Electrical/LAN for In house moves	8	ea	\$ 12,000	\$ 96,000
Renovate 3,281 sf to workroom	3,281	sf	\$ 40	\$ 131,240
Renovate 11,561 sf to workroom	11,561	sf	\$ 40	\$ 462,440
Task Lighting costs	9	ea	\$ 2,500	\$ 22,500
New Elec. Sub Panels	1	LS	\$ 200,000	\$ 200,000
Modify LOG	1	LS	\$ 35,000	\$ 35,000
Subtotal				\$ 1,171,180
Design/Support				\$ 117,118
Commissioning				\$ 15,000
Contingency @ 10%				\$ 117,118
TOTAL FACILITY COSTS				\$ 1,420,416

24 Hour Clock

Last Saved: January 5, 2012

Losing Facility Name and Type: Hays KS CSMPC

Current 3D ZIP Code(s): 676

Type of Distribution to Consolidate: Destinating

Gaining Facility Name and Type: Wichita KS P&DC

Current 3D ZIP Code(s): 670 - 673

24 Hour Indicator Report											
Weekly Trends Beginning Day			Facility	80%	100%	100%	100%	Millions	100%	100%	86.9%
				Cancelled by 2000 Data Source = EDW MCRS	OGP Cleared by 2300 Data Source = EDW EOR	OGS Cleared by 2400 Data Source = EDW EOR	MMP Cleared by 2400 Data Source = EDW EOR	MMP Volume On Hand at 2400 Data Source = EDW MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW EOR	Trips On-Time 0400 - 0900 Data Source = EDW TIMES
		%									
16-Apr	SAT	4/16	WICHITA P&DC	70.1%	79.3%		93.6%	0.0	55.2%	99.2%	99.4%
23-Apr	SAT	4/23	WICHITA P&DC	64.7%	81.6%		92.1%	0.2	55.9%	99.0%	99.4%
30-Apr	SAT	4/30	WICHITA P&DC	61.5%	76.3%		91.6%	0.2	50.7%	98.4%	92.9%
7-May	SAT	5/7	WICHITA P&DC	67.0%	81.6%		93.5%	0.2	54.1%	99.0%	100.0%
14-May	SAT	5/14	WICHITA P&DC	67.6%	79.7%		95.4%	0.2	53.7%	98.5%	98.7%
21-May	SAT	5/21	WICHITA P&DC	63.7%	84.0%		92.1%	0.1	49.0%	99.1%	94.1%
28-May	SAT	5/28	WICHITA P&DC	77.6%	79.9%		89.0%	0.1	53.6%	99.3%	99.2%
4-Jun	SAT	6/4	WICHITA P&DC	59.8%	76.0%		92.9%	0.1	49.1%	97.0%	100.0%
11-Jun	SAT	6/11	WICHITA P&DC	65.1%	82.1%		93.1%	0.1	53.3%	99.8%	100.0%
18-Jun	SAT	6/18	WICHITA P&DC	69.7%	82.2%		93.6%	0.0	54.1%	99.0%	99.4%
25-Jun	SAT	6/25	WICHITA P&DC	64.2%	81.8%		95.4%	0.0	53.5%	99.2%	96.8%
2-Jul	SAT	7/2	WICHITA P&DC	58.7%	78.4%		89.5%	0.1	46.2%	97.9%	93.9%
9-Jul	SAT	7/9	WICHITA P&DC	50.2%	84.1%		96.0%	0.2	51.7%	96.4%	96.2%
16-Jul	SAT	7/16	WICHITA P&DC	67.2%	84.9%		95.8%	0.1	49.4%	98.2%	98.7%
23-Jul	SAT	7/23	WICHITA P&DC	58.0%	81.4%		96.4%	0.2	49.4%	99.3%	99.4%
30-Jul	SAT	7/30	WICHITA P&DC	62.7%	80.0%		94.5%	0.1	54.6%	98.9%	98.1%
6-Aug	SAT	8/6	WICHITA P&DC	67.7%	84.3%		83.5%	0.1	59.1%	98.2%	97.4%
13-Aug	SAT	8/13	WICHITA P&DC	71.7%	85.3%		90.8%	0.1	54.9%	98.5%	94.9%
20-Aug	SAT	8/20	WICHITA P&DC	67.3%	88.6%		91.7%	0.1	53.5%	99.6%	99.4%
27-Aug	SAT	8/27	WICHITA P&DC	64.8%	84.9%		94.6%	0.2	53.9%	98.6%	91.6%
3-Sep	SAT	9/3	WICHITA P&DC	65.3%	80.1%		85.1%	0.1	54.6%	97.9%	94.7%

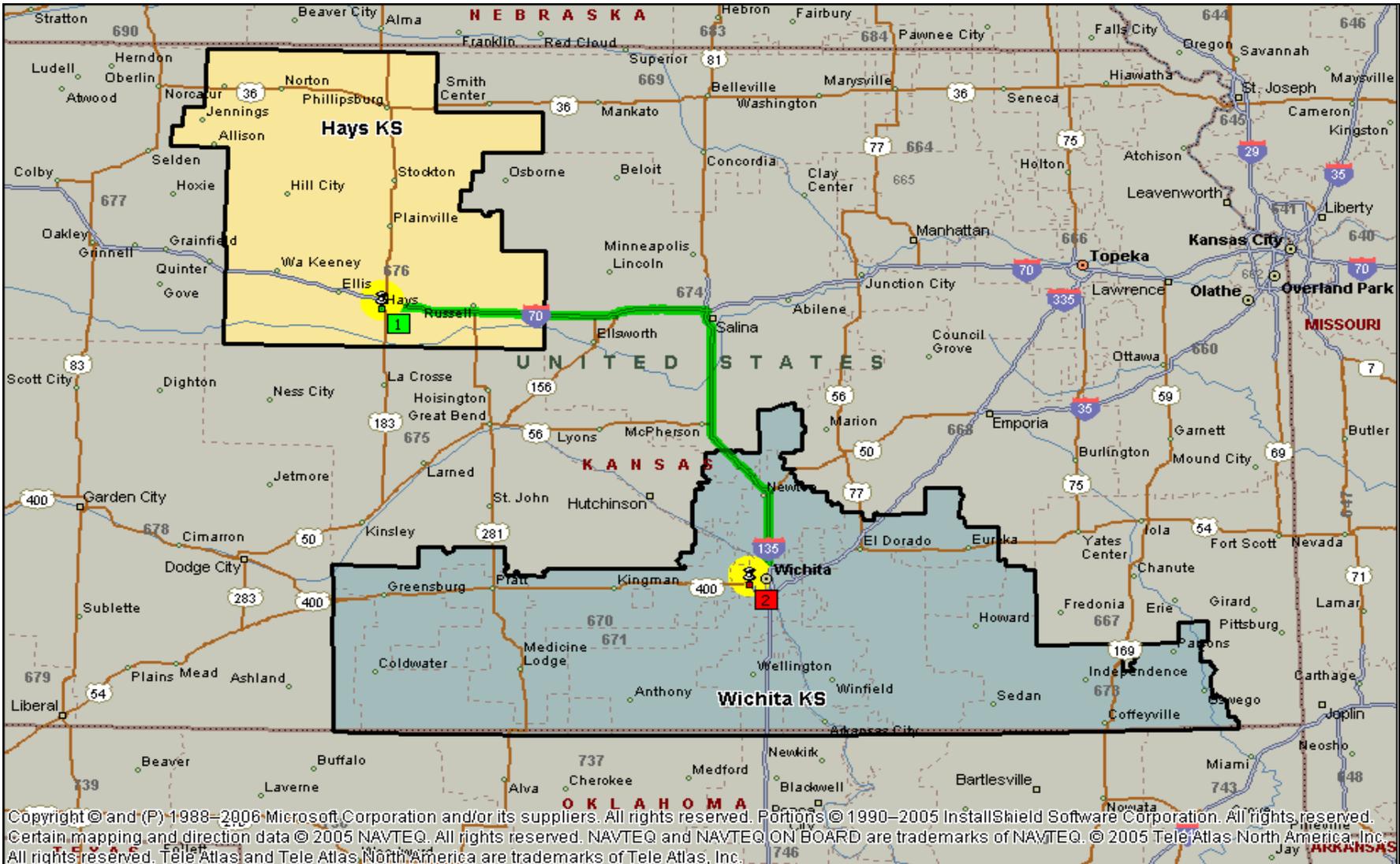
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MAP

Last Saved: January 5, 2012

Losing Facility Name and Type: Hays KS CSMPC
Current 3D ZIP Code(s): 676
Miles to Gaining Facility: 189

Gaining Facility Name and Type: Wichita KS P&DC
Current 3D ZIP Code(s): 670 - 673



rev 03/20/2008

Service Standard Impacts

Last Saved: January 5, 2012

Losing Facility: Hays KS CSMPC

Losing Facility 3D ZIP Code(s): 676

Gaining Facility 3D ZIP Code(s): 670 - 673

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

Service Standard Changes - Average Daily Volume (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE																
DOWNGRADE																
TOTAL																
NET UP+NO CHNG																
VOLUME TOTAL																

* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

Service Standard Changes - Pairs																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change						
UPGRADE																
DOWNGRADE																
TOTAL																
NET																

Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: January 5, 2012

Stakeholder Notification Page 1

Losing Facility: Hays KS CSMPC

AMP Event: Start of Study

Other Workhour Move Analysis

Last Saved: January 5, 2012

Losing Facility: Hays KS CSMPC

Gaining Facility: Wichita KS P&DC

Date Range of Data: 07/01/10 to #REF!

Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
747	59.0%	41.0%		\$114,934	747				\$1,018,618
750	100.0%			\$22,093	750				\$3,108,790
753	0.0%	100.0%		\$61,936	753				\$242,554
001				\$73,123	001				\$0
065				\$355,435	065				\$0
355				\$180,688	355				\$0
421				\$171,234	421				\$0
653				\$602	653				\$0
713				\$1,027,871	713				\$0
714				\$567,187	714				\$0
731				\$17,980	731				\$0
733				\$8,137	733				\$0
743				\$681	743				\$0
					515				\$1,477
					566				\$55,034
					570				\$80,196
					581				\$253,106
					582				\$8,012
					616				\$273
					624				\$2,121
					634				\$165
					665				\$108
					673				\$173,948
					679				\$163,884
					691				\$180
					745				\$220,202
					749				\$30,437

Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
747		\$0	747		\$1,086,613
750		\$0	750		\$3,134,850
753		\$0	753		\$242,554
001		\$73,123	001		\$0
065		\$355,435	065		\$0
355		\$180,688	355		\$0
421		\$171,234	421		\$0
653		\$602	653		\$0
713		\$1,027,871	713		\$0
714		\$567,187	714		\$0
731		\$17,980	731		\$0
733		\$8,137	733		\$0
743		\$681	743		\$0
			515		\$1,477
			566		\$55,034
			570		\$80,196
			581		\$253,106
			582		\$8,012
			616		\$273
			624		\$2,121
			634		\$165
			665		\$108
			673		\$173,948
			679		\$163,884
			691		\$180
			745		\$220,202
			749		\$30,437

rev 06/17/2008

Staffing - Management

Last Saved: January 5, 2012

Losing Facility: Hays KS CSMPC

Data Extraction Date: 09/26/11

Finance Number: 193960

Management Positions						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-22	1	1	1	0
2	SUPV CUSTOMER SERVICES	EAS-17	2	1	2	1
3						
4						
5						
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66					
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69					
70					
71					
72					
73					
74					
75					
76					
77					
78					
79					
	Totals		3	2	3
					1

Retirement Eligibles: 0

Position Loss: (1)

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	MGR PROCESSING/DISTRIBUTION	EAS-25	1	1	1	0
2	MGR MAINTENANCE	EAS-22	1	1	1	0
3	MGR IN-PLANT SUPPORT	EAS-21	1	1	1	0
4	MGR DISTRIBUTION OPERATIONS	EAS-20	1	1	1	0
5	MGR MAINTENANCE OPERATIONS	EAS-19	1	1	1	0
6	OPERATIONS SUPPORT SPECIALIST	EAS-18	1	0	1	1
7	OPERATIONS SUPPORT SPECIALIST	EAS-17	2	2	2	0
8	SUPV DISTRIBUTION OPERATIONS	EAS-17	9	9	9	0
9	SUPV MAINTENANCE OPERATIONS	EAS-17	4	4	4	0
10	NETWORKS SPECIALIST	EAS-16	1	1	1	0
11	SECRETARY (FLD)	EAS-12	1	1	1	0
12						
13						
14						
15						
16						
17						
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72					
73					
74					
75					
76					
77					
78					
79					
	Total		23	22	23
					1

Retirement Eligibles: 7

Position Loss: **(1)**

Total PCES/EAS Position Loss: **(2)** (This number carried forward to the *Executive Summary*)

rev 11/05/2008

Staffing - Craft

Last Saved: January 5, 2012

Losing Facility: Hays KS CSMPC

Finance Number: 193960

Data Extraction Date: 10/05/11

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	0		0	0
Function 4 - Clerk	0	0	17	17	14	(3)
Function 1 - Mail Handler	0	0	0		0	0
Function 4 - Mail Handler	0	0	0			
Function 1 & 4 Sub-Total	0	0	17	17	14	(3)
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	1	1	2	0	(2)
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	2	21	23	23	0
Total	0	3	39	42	37	(5)

Retirement Eligibles: 13

Gaining Facility: Wichita KS P&DC

Finance Number: 199714

Data Extraction Date: 09/19/11

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	18	0	174	192	194	2
Function 1 - Mail Handler	2	0	40	42	43	1
Function 1 Sub-Total	20	0	214	234	237	3
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	58	58	60	2
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	0	4	4	4	0
Total	20	0	276	296	301	5

Retirement Eligibles: 68

Total Craft Position Loss: 0 (This number carried forward to the *Executive Summary*)

(13) Notes: _____

Maintenance

Last Saved: January 5, 2012

Losing Facility: Hays KS CSMPC

Gaining Facility: Wichita KS P&DC

Date Range of Data: Jul-01-2010 : Jun-30-2011

	(1) Current Cost	(2) Proposed Cost	(3) Difference
Workhour Activity			
LDC 36 Mail Processing Equipment	\$ 22,093	\$ 0	\$ (22,093)
LDC 37 Building Equipment	\$ 61,936	\$ 0	\$ (61,936)
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 114,934	\$ 0	\$ (114,934)
LDC 39 Maintenance Operations Support	\$ 0	\$ 0	\$ 0
LDC 93 Maintenance Training	\$ 0	\$ 0	\$ 0
Workhour Cost Subtotal	\$ 198,964	\$ 0	\$ (198,964)
Other Related Maintenance & Facility Costs			
Total Maintenance Parts, Supplies & Facility Utilities	\$ 45,787	\$ 45,787	\$ 0
Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$	0	
Grand Total	\$ 244,751	\$ 45,787	\$ (198,964)

	(4) Current Cost	(5) Proposed Cost	(6) Difference
Workhour Activity			
LDC 36 Mail Processing Equipment	\$ 3,108,790	\$ 3,134,850	\$ 26,060
LDC 37 Building Equipment	\$ 242,554	\$ 242,554	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 1,049,055	\$ 1,117,050	\$ 67,995
LDC 39 Maintenance Operations Support	\$ 222,762	\$ 222,762	\$ 0
LDC 93 Maintenance Training	\$ 45,625	\$ 45,625	\$ 0
Workhour Cost Subtotal	\$ 4,668,785	\$ 4,762,841	\$ 94,055
Other Related Maintenance & Facility Costs			
Total Maintenance Parts, Supplies & Facility Utilities	\$ 1,092,119	\$ 1,092,119	\$ 0
Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$	80,713	
Grand Total	\$ 5,760,904	\$ 5,935,673	\$ 174,769

Annual Maintenance Savings: \$24,195 (This number carried forward to the Executive Summary)

(7) Notes: _____

Transportation - PVS

Last Saved: January 5, 2012

Losing Facility: Hays KS CSMPC
Finance Number: 193960
Date Range of Data: 07/01/10 -- to -- 06/30/11

Gaining Facility: Wichita KS P&DC
Finance Number: 199714

	(1) Current	(2) Proposed	(3) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$163,884	\$163,884	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$163,884	\$163,884	\$0

PVS Transportation Savings (Losing Facility):

PVS Transportation Savings (Gaining Facility):

Total PVS Transportation Savings: <<<< (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: PVS workhour costs shown are for Network Specialist and Transportation Clerk who handle all surface and air network duties for the Wichita service area.

1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result
	0	0	0	0	0

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result
	72,641	0	0	0	72,641

HCR Annual Savings (Losing Facility): \$545,173

HCR Annual Savings (Gaining Facility): (\$404,238)

Total HCR Transportation Savings: \$140,935

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

MPE Inventory

Last Saved: January 5, 2012

Lossing Facility: Hays KS CSMPC

Gaining Facility: Wichita KS P&DC

Data Extraction Date: 12/27/11

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS		0	0
AFCS200		0	0
AFSM - ALL		0	0
APPS		0	0
CIOSS		0	0
CSBCS		0	0
DBCS		0	0
DBCS-OSS		0	0
DIOSS		0	0
FSS		0	0
SPBS		0	0
UFSM		0	0
FC / MICRO MARK		0	0
ROBOT GANTRY		0	0
HSTS / HSUS		0	0
LCTS / LCUS		0	0
LIPS		0	0
MPBCS-OSS		0	0
TABBER		0	0
PIV		0	0
LCREM		0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	3	3	0	0	
AFCS200			0	0	
AFSM - ALL	2	2	0	0	
APPS			0	0	
CIOSS	2	2	0	0	
CSBCS			0	0	
DBCS	8	11	3	3	
DBCS-OSS			0	0	
DIOSS	2	4	2	2	
FSS			0	0	
SPBS/APBS	1	1	0	0	
UFSM			0	0	
FC / MICRO MARK			0	0	
ROBOT GANTRY			0	0	
HSTS / HSUS			0	0	
LCTS / LCUS	1	1	0	0	
LIPS			0	0	
MPBCS-OSS			0	0	
TABBER			0	0	
PIV			0	0	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$0 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: Site proposes that all three current AFCS stay in the Wichita Plant and believes that no additional automated or mech equipment will be needed for this AMP.
All relocation costs associated with the changes in the table above are shown on the Salina AMP study.

rev 03/04/2008

Customer Service Issues

Last Saved: January 5, 2012

Losing Facility: Hays KS CSMPC
5-Digit ZIP Code: 67601
Data Extraction Date: _____

1. Collection Points	3-Digit ZIP Code: 676		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
	Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
Number picked up before 1 p.m.	20	85						
Number picked up between 1-5 p.m.	79	44						
Number picked up after 5 p.m.	21	19						
Total Number of Collection Points	120	148	0	0	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of AMP?

4. Delivery Performance Report

Quarter/FY	Percent
% Carriers returning before 5 p.m. QTR4 FY11	78.0%
QTR3 FY11	88.1%
QTR2 FY11	82.7%
QTR1 FY11	82.6%

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	7:30	17:30	7:30	17:30
Tuesday	7:30	17:30	7:30	17:30
Wednesday	7:30	17:30	7:30	17:30
Thursday	7:30	17:30	7:30	17:30
Friday	7:30	17:30	7:30	17:30
Saturday	9:00	12:00	9:00	12:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	10:00	15:00	10:00	15:00
Tuesday	10:00	15:00	10:00	15:00
Wednesday	10:00	15:00	10:00	15:00
Thursday	10:00	15:00	10:00	15:00
Friday	10:00	15:00	10:00	15:00
Saturday	Closed		Closed	

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? _____

8. Notes: _____

Gaining Facility: Wichita KS P&DC

9. What postmark will be printed on collection mail?

Line 1 Wichita KS 670

Line 2 Date

rev 6/18/2008

Space Evaluation and Other Costs

Last Saved: January 5, 2012

Losing Facility: Hays KS CSMPC

Space Evaluation

1. Affected Facility

Facility Name: HAYS KS CSMPC
Street Address: 706 Fort St
City, State ZIP: Hays, KS 67601

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: owned
Enter lease expiration date: _____
Enter lease options/terms: _____

3. Current Square Footage

Enter the total interior square footage of the facility: 22201
Enter gained square footage expected with the AMP: 1000

4. Planned use for acquired space from approved AMP

Any gained space will be used to reconfigure remaining space deficient operations for improved efficiency and safety.

5. Facility Costs

Enter any projected one-time facility costs: \$0
(This number shown below under One-Time Costs section.)

6. Savings Information

Space Savings (\$): \$0
(This number carried forward to the *Executive Summary*)

7. Notes Office space will need to be converted to workroom floor space to accommodate

Manual Letter and Flat cases along with a pouch and cutting area for the SCF 676 mail in the
Wichita Plant. All cost for converting office space to workroom floor space are shown on the Salina
AMP study.

One-Time Costs

Employee Relocation Costs: \$0

Mail Processing Equipment Relocation Costs: \$0
(from MPE Inventory)

Facility Costs: \$0
(from above)

Total One-Time Costs: \$0
(This number carried forward to *Executive Summary*)

Remote Encoding Center Cost per 1000

Losing Facility: Hays KS CSMPC

Gaining Facility: Wichita KS P&DC