

# ----- AMP Data Entry Page -----

## 1. Losing Facility Information

**Type of Distribution to Consolidate:** Orig & Dest MODS/BPI Office  
**Facility Name & Type:** Plattsburgh CSMPC  
**Street Address:** 46 Veterans Lane  
**City:** Plattsburgh  
**State:** NY  
**5D Facility ZIP Code:** 12901  
**District:** Albany  
**Area:** Northeast  
**Finance Number:** 356615  
**Current 3D ZIP Code(s):** 129  
**Miles to Gaining Facility:** 157  
**EXFC office:** Yes  
**Plant Manager:** Greg French  
**Senior Plant Manager:** Mark Dahlstrom  
**District Manager:** Edward Phelan  
**Facility Type after AMP:** Post Office

## 2. Gaining Facility Information

**Facility Name & Type:** Albany P&DC  
**Street Address:** 30 Karner Road  
**City:** Albany  
**State:** NY  
**5D Facility ZIP Code:** 12288  
**District:** Albany  
**Area:** Northeast  
**Finance Number:** 350061  
**Current 3D ZIP Code(s):** 120, 121, 122, 123, 128  
**EXFC office:** Yes  
**Plant Manager:** Mark Dahlstrom  
**Senior Plant Manager:** Mark Dahlstrom  
**District Manager:** Edward Phelan

## 3. Background Information

**Start of Study:** 09/15/11  
**Date Range of Data:** Jul-01-2010 : Jun-30-2011  
**Processing Days per Year:** 310  
**Bargaining Unit Hours per Year:** 1,745  
**EAS Hours per Year:** 1,822

**Date of HQ memo, DAR Factors/Cost of Borrowing/** **New**  
**Facility Start-up Costs Update**

June 16, 2011

**Date & Time this workbook was last saved:**

**2/19/2012 19:28**

## 4. Other Information

**Area Vice President:** Richard P. Uluski  
**Vice President, Network Operations:** David E. Williams  
**Area AMP Coordinator:** George Fusaro  
**HQ AMP Coordinator:** Monique Packer

rev 09/13/2010

# Approval Signatures

Last Saved: November 4, 2011

**Losing Facility Name and Type:** Plattsburgh CSMPC  
**Street Address:** 46 Veterans Lane  
**City:** Plattsburgh  
**State:** NY  
**Facility ZIP Code:** 12901  
**Finance Number:** 356615  
**Current 3D ZIP Code(s):** 129

**Type of Distribution to Consolidate:** Orig & Dest

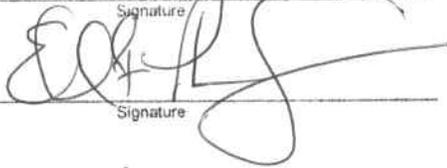
**Gaining Facility Name and Type:** Albany P&DC  
**Street Address:** 30 Karner Road  
**City:** Albany  
**State:** NY  
**Facility ZIP Code:** 12288  
**Finance Number:** 350195  
**Current 3D ZIP Code(s):** 120, 121, 122, 123, 128

**ACKNOWLEDGEMENT OF ACCOUNTABILITY** - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers

**LOSING FACILITY:**

**Postmaster or Plant Manager:**  
Greg French  11-7-11  
Printed Name Signature Date

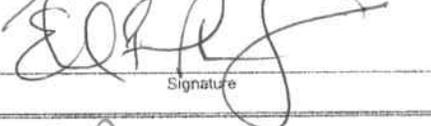
**Senior Plant Manager:**  
Mark Dahlstrom  11-7-11  
Printed Name Signature Date

**District Manager:**  
Edward Phelan  11-7-11  
Printed Name Signature Date

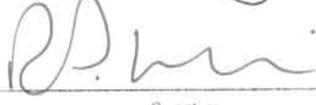
**GAINING FACILITY:**

**Plant Manager:**  
Mark Dahlstrom  11-7-11  
Printed Name Signature Date

**Senior Plant Manager:**  
Mark Dahlstrom  11-7-11  
Printed Name Signature Date

**District Manager:**  
Edward Phelan  11-7-11  
Printed Name Signature Date

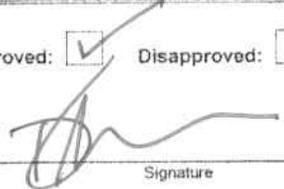
**AREA OFFICE:**

**Area Vice President:**  
Richard P. Uluski  1/18/12  
Printed Name Signature Date

**Implementation Date:** \_\_\_\_\_

**HEADQUARTERS:**

Approved:  Disapproved:

**Vice President, Network Operations:**  
David E. Williams  2/20/12  
Printed Name Signature Date

**Comments:** \_\_\_\_\_

rev 12/31/2008

# Executive Summary

Last Saved: January 3, 2012

**Losing Facility Name and Type:** Plattsburgh CSMPC

**Street Address:** 46 Veterans Lane

**City, State:** Plattsburgh, NY

**Current 3D ZIP Code(s):** 129

**Type of Distribution to Consolidate:** Orig & Dest

**Miles to Gaining Facility:** 157

**Gaining Facility Name and Type:** Albany P&DC

**Current 3D ZIP Code(s):** 120, 121, 122, 123, 128

## Summary of AMP Worksheets

### Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$2,246,265</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>\$16,563</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$345,762</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$292,036</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$1,008,413</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
<b>Total Annual Savings =</b>	<b><u>\$3,909,039</u></b>	
<b>Total One-Time Costs =</b>	<b><u>\$98,087</u></b>	from Space Evaluation and Other Costs
<b>Total First Year Savings =</b>	<b><u>\$3,810,952</u></b>	

### Staffing Positions

Craft Position Loss =	<u>19</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>0</u>	from Staffing - PCES/EAS

### Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>344,998</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>2,544,948</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>32,806</u>	(= Total TPH / Operating Days)

### Service

#### Service Standard Impacts by ADV

	UPGRADED ADV	DOWNGRADED ADV	Unchanged + Upgrades ADV	Unchanged + Upgrades %
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

# Summary Narrative

Last Saved: February 19, 2012

**Losing Facility Name and Type:** Plattsburgh CSMPC

**Current 3D ZIP Code(s):** 129

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Albany P&DC

**Current 3D ZIP Code(s):** 120, 121, 122, 123, 128

The Albany Performance Cluster with assistance from the Northeast Area office has completed an Area Mail Processing (AMP) study to determine the feasibility of relocating the Plattsburgh P&DF originating and destinating mail volumes for processing at the Albany NY P&DC. The proposal encompasses mail processing for the Zip Code range of 129.

## **Background:**

Currently, Plattsburgh P&DF is a leased facility that processes all outgoing and incoming mail in the 129 Zip range, Monday through Friday. Currently, Saturday outgoing processing is being completed at the Albany, NY P&DC. With an approved AMP all Plattsburgh outgoing and incoming processing will transfer to the Albany P&DC, along with the processing annex. Plattsburgh has two other facilities, one is the USPS owned delivery unit which also has a full retail operation inside the city of Plattsburgh. The other is a leased facility which is a full service BMEU which was added to accommodate large Canadian mailers. The Plattsburgh P&DF is approximately 150 miles from the Albany P&DC.

Plattsburgh will operate as a hub for the collection mail. The Plattsburgh P&DF currently cancels originating letter mail on 1 AFCS and averages 40,624 pieces daily. In addition, there is one DIOSS and one DBCS in the Plattsburgh facility.

## **Financial Summary:**

Financial savings proposed for this consolidation of originating and destinating operations are:

Total First Year savings:	\$ 3,909,039
Total Annual Savings:	\$ 3,810,952
Projected One Time Cost:	\$ 98,087

## **Customer Service Considerations:**

There is a Business Mail Acceptance Unit (BMAU) at an off site location in Plattsburgh. There is also a retail window service operation within the delivery unit in down town Plattsburgh. It is recommended that a facility review of the three existing facilities be conducted after the AMP to eliminate a facility and further enhance savings for the USPS.

There will be no changes to collection box times and a local postmark will continue to be available at retail service locations.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service Standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at [www.usps.com](http://www.usps.com) once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

## **Transportation Changes:**

With the proposed AMP there is a projected annual savings of \$292,036. These projected savings are going to be accomplished as a result of two trips being eliminated, 010FK empty equipment trip, and 129U0 an NDC trip. Existing transportation will remain and adjustments in trip times to meet the new operating environment will be made. One of the remaining customer service facilities will also serve as a hub

## **Staffing Impacts:**

Current projections from the AMP study indicate a net reduction of 19 craft employees with Plattsburgh losing 25 positions and Albany gaining 6 employees. There is no projected change in the number of EAS positions as a result of the AMP in Albany and a reduction of 3 EAS positions in Plattsburgh.

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

rev 06/10/2009

# Summary Narrative (continued)

## Management and Craft Staffing Impacts

	Plattsburgh			Albany			Net Diff
	Total Current On-Rolls	Total Proposed	Diff	Total Current On-Rolls	Total Proposed	Diff	
Craft <sup>1</sup>	74	49	(25)	540	546	6	(19)
Management	6	3	(3)	42	45	3	-

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals

## Mail Processing Management to Craft Ratio

Management to Craft <sub>2</sub> Ratios	Current		Proposed	
	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)
Plattsburgh	0	0	N/A	N/A
Albany	1 : 28	1 : 26	1 : 25	1 : 24

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals

<sup>2</sup> Craft = F1 + F4 at Losing; F1 only at Gaining

The remaining craft will be in Function 4 and Maintenance. There will be a Postmaster assigned to address these employees, as well as Maintenance Management.

### Space Considerations

Currently, Plattsburgh is housed in three separate facilities. Retail services are provided from the Plattsburgh Post Office, BMAU is in a second facility, and the P&DF is housed in a third facility. With the AMP, the processing activities will transfer to Albany P&DC. A node study to evaluate the available space within the three buildings and review potential consolidations based upon the requirements for the remaining activities is underway.

### Equipment Relocation

There will be relocation costs totaling \$98,087 for the movement of one SPBS (\$68,087), and one AFCS (\$30,000) into the Albany P&DC.

### Summary

Consolidation of the originating operations from Plattsburgh P&DF into Albany P&DC will benefit the Postal Service with an estimated annual savings of \$3,810,952 with a first year cost of \$98,087.

# 24 Hour Clock

Last Saved: January 3, 2012

Losing Facility Name and Type: Plattsburgh CSMPC

Current 3D ZIP Code(s): 129

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Albany P&DC

Current 3D ZIP Code(s): 120, 121, 122, 123, 128

			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day		%	Facility	Cancelled by 2000 Data Source = EDW/MCRS	OGP Cleared by 2300 Data Source = EDW EOR	OGS Cleared by 2400 Data Source = EDW EOR	MMP Cleared by 2400 Data Source = EDW EOR	MMP Volume On Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW EOR	Trips On-Time 0400 - 0900 Data Source = EDW TIMES			
		%												
16-Apr	SAT	4/16	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	100.0%		94.1%		
23-Apr	SAT	4/23	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	100.0%		91.8%		
30-Apr	SAT	4/30	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	98.7%		97.7%		
7-May	SAT	5/7	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	99.0%		96.5%		
14-May	SAT	5/14	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	99.1%		98.8%		
21-May	SAT	5/21	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	98.9%		97.7%		
28-May	SAT	5/28	PLATTSBURGH PO		99.7%			#VALUE!	100.0%	99.6%		94.4%		
4-Jun	SAT	6/4	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	100.0%		95.3%		
11-Jun	SAT	6/11	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	100.0%		94.1%		
18-Jun	SAT	6/18	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	100.0%		92.9%		
25-Jun	SAT	6/25	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	100.0%		100.0%		
2-Jul	SAT	7/2	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	100.0%		88.7%		
9-Jul	SAT	7/9	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	96.7%		97.7%		
16-Jul	SAT	7/16	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	100.0%		100.0%		
23-Jul	SAT	7/23	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	100.0%		100.0%		
30-Jul	SAT	7/30	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	99.2%		98.8%		
6-Aug	SAT	8/6	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	100.0%		97.7%		
13-Aug	SAT	8/13	PLATTSBURGH PO		99.7%			#VALUE!	100.0%	100.0%		100.0%		
20-Aug	SAT	8/20	PLATTSBURGH PO		100.0%			#VALUE!	100.0%	97.8%		95.3%		
27-Aug	SAT	8/27	PLATTSBURGH PO		99.9%			#VALUE!	100.0%	91.4%		54.1%		
3-Sep	SAT	9/3	PLATTSBURGH PO		99.2%			#VALUE!	100.0%	94.6%		90.3%		
			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day		%	Facility	Cancelled by 2000 Data Source = EDW/MCRS	OGP Cleared by 2300 Data Source = EDW EOR	OGS Cleared by 2400 Data Source = EDW EOR	MMP Cleared by 2400 Data Source = EDW EOR	MMP Volume On Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW EOR	Trips On-Time 0400 - 0900 Data Source = EDW TIMES			
		%												
16-Apr	SAT	4/16	ALBANY P&DC	69.0%	99.6%	98.7%	100.0%	#VALUE!	100.0%	100.0%		81.8%		
23-Apr	SAT	4/23	ALBANY P&DC	72.5%	99.0%	98.1%	100.0%	#VALUE!	100.0%	100.0%		87.3%		
30-Apr	SAT	4/30	ALBANY P&DC	63.9%	95.7%	98.1%	100.0%	#VALUE!	100.0%	100.0%		73.0%		
7-May	SAT	5/7	ALBANY P&DC	62.2%	97.3%	97.0%	100.0%	#VALUE!	100.0%	100.0%		90.5%		
14-May	SAT	5/14	ALBANY P&DC	65.7%	99.0%	100.0%	100.0%	#VALUE!	100.0%	99.9%		86.8%		
21-May	SAT	5/21	ALBANY P&DC	69.7%	96.7%	99.9%	99.9%	#VALUE!	100.0%	100.0%		83.6%		
28-May	SAT	5/28	ALBANY P&DC	67.0%	96.4%	97.5%	99.5%	#VALUE!	100.0%	99.7%		79.6%		
4-Jun	SAT	6/4	ALBANY P&DC	67.4%	95.7%	95.4%	99.5%	#VALUE!	100.0%	100.0%		83.7%		
11-Jun	SAT	6/11	ALBANY P&DC	61.7%	95.9%	99.7%	99.6%	#VALUE!	100.0%	100.0%		74.5%		
18-Jun	SAT	6/18	ALBANY P&DC	68.2%	98.2%	100.0%	100.0%	#VALUE!	100.0%	100.0%		86.9%		
25-Jun	SAT	6/25	ALBANY P&DC	70.5%	97.9%	96.0%	100.0%	#VALUE!	99.9%	100.0%		80.2%		
2-Jul	SAT	7/2	ALBANY P&DC	64.4%	98.6%	98.9%	97.6%	#VALUE!	100.0%	100.0%		67.8%		
9-Jul	SAT	7/9	ALBANY P&DC	64.7%	92.5%	92.1%	98.7%	#VALUE!	100.0%	100.0%		63.5%		
16-Jul	SAT	7/16	ALBANY P&DC	62.6%	96.5%	94.2%	98.8%	#VALUE!	100.0%	100.0%		75.4%		
23-Jul	SAT	7/23	ALBANY P&DC	68.7%	98.3%	99.8%	96.9%	#VALUE!	100.0%	100.0%		85.2%		
30-Jul	SAT	7/30	ALBANY P&DC	62.2%	93.4%	96.5%	100.0%	#VALUE!	99.9%	99.9%		54.5%		
6-Aug	SAT	8/6	ALBANY P&DC	63.1%	96.4%	99.6%	97.8%	#VALUE!	100.0%	99.9%		65.4%		
13-Aug	SAT	8/13	ALBANY P&DC	64.7%	97.4%	99.3%	100.0%	#VALUE!	100.0%	100.0%		76.3%		
20-Aug	SAT	8/20	ALBANY P&DC	63.3%	94.5%	97.4%	99.6%	#VALUE!	100.0%	100.0%		67.1%		
27-Aug	SAT	8/27	ALBANY P&DC	59.4%	90.7%	92.9%	100.0%	#VALUE!	100.0%	99.9%		56.6%		
3-Sep	SAT	9/3	ALBANY P&DC	54.8%	92.8%	93.5%	100.0%	#VALUE!	99.8%	100.0%		47.4%		

rev 04/2/2008

# MAP

Last Saved: January 3, 2012

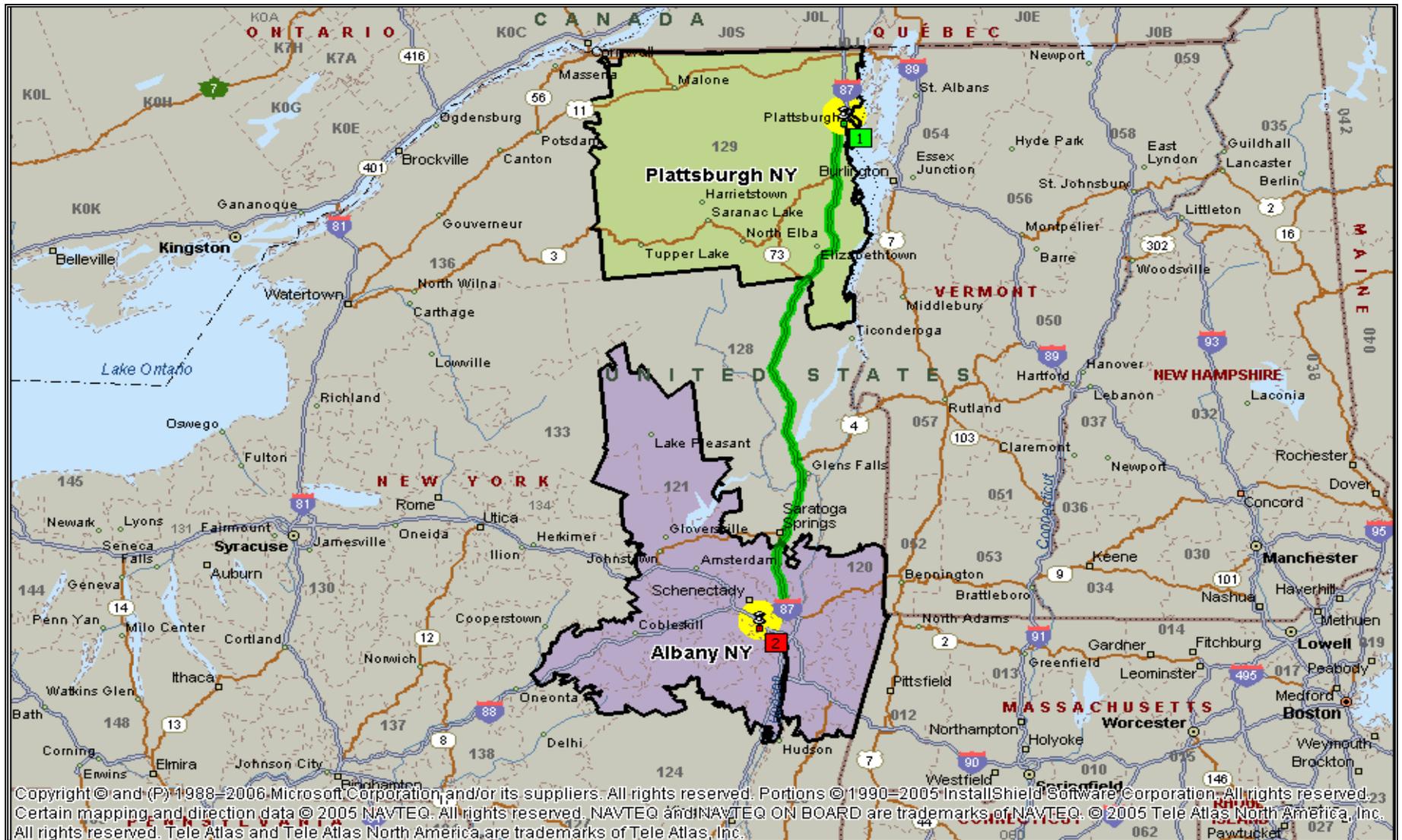
**Losing Facility Name and Type:** Plattsburgh CSMPC

**Current 3D ZIP Code(s):** 129

**Miles to Gaining Facility:** 157

**Gaining Facility Name and Type:** Albany P&DC

**Current 3D ZIP Code(s):** 120, 121, 122, 123, 128



rev 03/20/2008

# Service Standard Impacts

Last Saved: January 3, 2012

**Losing Facility:** Plattsburgh CSMPC

**Losing Facility 3D ZIP Code(s):** 129

**Gaining Facility 3D ZIP Code(s):** 120, 121, 122, 123, 128

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

<b>Service Standard Changes - Average Daily Volume</b> <i>(data obtained from ODIS is derived from sampling and may vary from actual volume)</i>																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE																TBD
DOWNGRADE																TBD
TOTAL																TBD
NET UP+NO CHNG																TBD
VOLUME TOTAL																TBD

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

<b>Service Standard Changes - Pairs</b>																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change						
UPGRADE																TBD
DOWNGRADE																TBD
TOTAL																TBD
NET																TBD

# Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: January 3, 2012

Stakeholder Notification Page 1

**Losing Facility:** Plattsburgh CSMPC

**AMP Event:** Start of Study


rev 07/16/2008

## Workhour Costs - Current

Last Saved: January 3, 2012

Losing Facility: **Plattsburgh CSMPC**

Gaining Facility: **Albany P&DC**

Date Range of Data: 07/01/10 <<==== : =====>> 06/30/11

Losing Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$34.39	\$0.00
12	\$0.00	\$35.02
13	\$0.00	\$44.51
14	\$42.29	\$40.38
15	\$0.00	\$38.55
16	\$0.00	\$0.00
17	\$36.08	\$0.00
18	\$40.49	\$43.64

Gaining Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$40.36	\$0.00
12	\$40.56	\$0.00
13	\$43.05	\$0.00
14	\$43.52	\$0.00
15	\$30.60	\$0.00
16	\$0.00	\$0.00
17	\$42.06	\$0.00
18	\$42.12	\$0.00

(1) Current Operation Numbers	(2) % Moved to Gaining	(3) Current Annual FHP Volume	(4) Current Annual TPH or NATPH Volume	(5) Current Annual Workhours	(6) Current Productivity (TPH or NATPH)	(7) Current Annual Workhour Costs
010	100.0%					\$157
014	100.0%					\$0
015	100.0%					\$27,944
016	100.0%					\$0
021	100.0%					\$0
030	100.0%					\$125,056
044	100.0%					\$179,574
050	100.0%					\$0
055	100.0%					\$0
060	100.0%					\$1,876
066	100.0%					\$0
067	100.0%					\$0
074	100.0%					\$5,001
100	100.0%					\$0
110	100.0%					\$0
121	100.0%					\$69,293
123	100.0%					\$1,718
160	100.0%					\$0
170	100.0%					\$0
181	100.0%					\$0
186	100.0%					\$0
210	100.0%					\$125,655
211	100.0%					\$179,929
212	100.0%					\$284,453
213	100.0%					\$504,337
230	100.0%					\$24
231	100.0%					\$255,656
232	100.0%					\$553
233	100.0%					\$12,844
234	100.0%					\$7,730
240	100.0%					\$298,843
261	100.0%					\$3,312
271	100.0%					\$652
281	100.0%					\$1,739
481	100.0%					\$63,342
554	100.0%					\$47,105
585	100.0%					\$38,700
607	100.0%					\$1,709
612	100.0%					\$678
620	100.0%					\$10,157
630	100.0%					\$1,067

(8) Current Operation Numbers	(9) % Moved to Losing	(10) Current Annual FHP Volume	(11) Current Annual TPH or NATPH Volume	(12) Current Annual Workhours	(13) Current Productivity (TPH or NATPH)	(14) Current Annual Workhour Costs
010						\$136,053
014						\$87,318
015						\$285,218
016						\$66,872
021						\$50,307
030						\$1,436,611
044						\$292,534
050						\$0
055						\$108,776
060						\$320,751
066						\$9,303
067						\$9,076
074						\$288,217
100						\$0
110						\$288,630
121						\$12,639
123						\$193,363
160						\$0
170						\$51,323
181						\$0
186						\$0
210						\$1,840,266
211						\$85,580
212						\$463
213						\$0
230						\$273,360
231						\$1,263,531
232						\$433,903
233						\$221,613
234						\$1,095
240						\$0
261						\$2,022
271						\$333,384
281						\$25,107
481						\$541,272
554						\$229,640
585						\$0
607						\$58,381
612						\$46,263
620						\$43,158
630						\$951











### Workhour Costs - Proposed

Last Saved: January 3, 2012

Losing Facility: Plattsburgh CSMPC

Gaining Facility: Albany P&DC

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
010	0	0	0	No Calc	\$0
014	0	0	0	No Calc	\$0
015	0	0	0	No Calc	\$0
016	0	0	0	No Calc	\$0
021	0	0	0	No Calc	\$0
030	0	0	0	No Calc	\$0
044	0	0	0	No Calc	\$0
050	0	0	0	No Calc	\$0
055	0	0	0	No Calc	\$0
060	0	0	0	No Calc	\$0
066	0	0	0	No Calc	\$0
067	0	0	0	No Calc	\$0
074	0	0	0	No Calc	\$0
100	0	0	0	No Calc	\$0
110	0	0	0	No Calc	\$0
121	0	0	0	No Calc	\$0
123	0	0	0	No Calc	\$0
160	0	0	0	No Calc	\$0
170	0	0	0	No Calc	\$0
181	0	0	0	No Calc	\$0
186	0	0	0	No Calc	\$0
210	0	0	0	No Calc	\$0
211	0	0	0	No Calc	\$0
212	0	0	0	No Calc	\$0
213	0	0	0	No Calc	\$0
230	0	0	0	No Calc	\$0
231	0	0	0	No Calc	\$0
232	0	0	0	No Calc	\$0
233	0	0	0	No Calc	\$0
234	0	0	0	No Calc	\$0
240	0	0	0	No Calc	\$0
261	0	0	0	No Calc	\$0
271	0	0	0	No Calc	\$0
281	0	0	0	No Calc	\$0
481	0	0	0	No Calc	\$0
554	0	0	0	No Calc	\$0
585	0	0	0	No Calc	\$0
607	0	0	0	No Calc	\$0
612	0	0	0	No Calc	\$0
620	0	0	0	No Calc	\$0
630	0	0	0	No Calc	\$0
769	0	0	0	No Calc	\$0
891	0	0	0	No Calc	\$0
894	0	0	0	No Calc	\$0
896	0	0	0	No Calc	\$0
918	0	0	0	No Calc	\$0
919	0	0	0	No Calc	\$0
			0	No Calc	
			0	No Calc	
			0	No Calc	

(7) Proposed Operation Numbers	(8) Proposed Annual FHP	(9) Proposed Annual TPH or	(10) Proposed Annual	(11) Proposed Productivity	(12) Proposed Annual Workhour Costs
010					\$136,237
014					\$87,318
015					\$301,892
016					\$66,872
021					\$50,307
030					\$1,481,667
044					\$400,080
050					\$0
055					\$107,144
060					\$319,792
066					\$9,303
067					\$9,076
074					\$294,164
100					\$0
110					\$288,630
121					\$93,428
123					\$195,366
160					\$0
170					\$50,553
181					\$0
186					\$0
210					\$1,913,517
211					\$190,469
212					\$166,285
213					\$294,003
230					\$273,388
231					\$1,412,566
232					\$433,928
233					\$222,179
234					\$7,929
240					\$0
261					\$2,403
271					\$294,792
281					\$30,642
481					\$615,367
554					\$271,286
585					\$34,214
607					\$59,891
612					\$46,862
620					\$52,138
630					\$1,894
769					\$0
891					\$121,383
894					\$616,211
896					\$275,694
918					\$1,860,188
919					\$1,552,464
<b>002</b>					<b>\$318,448</b>
<b>003</b>					<b>\$63</b>
<b>009</b>					<b>\$195</b>













## Other Workhour Move Analysis

Last Saved: January 3, 2012

Losing Facility: Plattsburgh CSMPC

Gaining Facility: Albany P&DC

Date Range of Data: 07/01/10 to 06/30/11

### Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
516	0.0%	100.0%		\$13,156	516				\$0
582	0.0%	100.0%		\$0	582				\$130
745	0.0%	100.0%		\$77,643	745				\$649,927
747	0.0%	50.0%		\$263,806	747				\$2,376,223
750	0.0%	100.0%		\$366,653	750				\$3,377,805
753	0.0%	100.0%		\$242,723	753				\$1,725,110
355				\$8,487	355				\$0
544				\$12,508	544				\$0
550				\$232,956	550				\$0
558				\$95,876	558				\$0
568				\$151,100	568				\$0
608				\$106	608				\$0
613				\$12,415	613				\$0
631				\$97	631				\$0
632				\$138	632				\$0
647				\$19,992	647				\$0
678				\$38,466	678				\$0
727				\$1,256,942	727				\$0
728				\$712,470	728				\$0
731				\$31,282	731				\$0
733				\$62	733				\$0
737				\$34,275	737				\$0
742				\$2,474	742				\$0
756				\$104,787	756				\$0
794				\$53,525	794				\$0
					515				\$1,512
					571				\$69,872
					581				\$583,350
					616				\$27,701
					653				\$292
					673				\$78,267
					679				\$139,405
					680				\$27,323
					751				\$2,229,099
					754				\$87,373
					765				\$1,233,203
					766				\$509,245

### Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
516		\$0	516		\$0
582		\$0	582		\$130
745		\$0	745		\$649,927
747		\$131,903	747		\$2,376,223
750		\$0	750		\$3,377,805
753		\$0	753		\$1,725,110
355		\$8,487	355		\$0
544		\$12,508	544		\$0
550		\$232,956	550		\$0
558		\$95,876	558		\$0
568		\$151,100	568		\$0
608		\$106	608		\$0
613		\$12,415	613		\$0
631		\$97	631		\$0
632		\$138	632		\$0
647		\$19,992	647		\$0
678		\$38,466	678		\$0
727		\$1,256,942	727		\$0
728		\$712,470	728		\$0
731		\$31,282	731		\$0
733		\$62	733		\$0
737		\$34,275	737		\$0
742		\$2,474	742		\$0
756		\$104,787	756		\$0
794		\$53,525	794		\$0
			515		\$1,512
			571		\$69,872
			581		\$583,350
			616		\$27,701
			653		\$292
			673		\$78,267
			679		\$139,405
			680		\$27,323
			751		\$2,229,099
			754		\$87,373
			765		\$1,233,203
			766		\$509,245











# Staffing - Management

Last Saved: January 3, 2012

**Losing Facility:** Plattsburgh CSMPC

**Data Extraction Date:** \_\_\_\_\_

**Finance Number:** 356615

<b>Management Positions</b>						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-22	1	1	1	0
2	MGR MAINTENANCE	EAS-17	1	1	0	-1
3	SUPV CUSTOMER SERVICES	EAS-17	2	4	2	-2
4	SUPV DISTRIBUTION OPERATIONS	EAS-17	2	0	0	0
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
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43						



Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	SR PLANT MANAGER (2)	PCES-01	1	1	1	0
2	MGR IN-PLANT SUPPORT	EAS-25	1	1	1	0
3	MGR DISTRIBUTION OPERATIONS	EAS-24	1	1	1	0
4	MGR MAINTENANCE (LEAD)	EAS-24	1	1	1	0
5	MGR DISTRIBUTION OPERATIONS	EAS-22	1	1	1	0
6	MGR MAINTENANCE OPERATIONS	EAS-21	3	3	3	0
7	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-21	3	3	3	0
8	MGR DISTRIBUTION OPERATIONS	EAS-20	1	0	0	0
9	MGR MAINT ENGINEERING SUPPORT	EAS-20	1	0	1	1
10	MGR TRANSPORTATION/NETWORKS	EAS-20	1	1	1	0
11	OPERATIONS SUPPORT SPECIALIST	EAS-20	1	1	1	0
12	MAINTENANCE ENGINEERING SPECIALIST	EAS-19	1	1	1	0
13	MGR FIELD MAINT OPRNS (LEAD)	EAS-19	1	1	1	0
14	MGR MAINTENANCE OPERATIONS SUPPT	EAS-19	1	1	1	0
15	OPERATIONS SUPPORT SPECIALIST	EAS-17	3	3	3	0
16	SUPV DISTRIBUTION OPERATIONS	EAS-17	19	14	16	2
17	SUPV MAINTENANCE OPERATIONS	EAS-17	9	6	6	0
18	SUPV TRANSPORTATION OPERATIONS	EAS-17	3	2	1	-1
19	NETWORKS SPECIALIST	EAS-16	1	1	1	0
20	SECRETARY (FLD)	EAS-12	1	0	1	1
21						
22						
23						
24						
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78					
79					
	<b>Total</b>		<b>54</b>	<b>42</b>	<b>45</b>
					<b>3</b>

Retirement Eligibles: 0

Position Loss: **(3)**

**Total PCES/EAS Position Loss:** 0 (This number carried forward to the *Executive Summary*)

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# Staffing - Craft

Last Saved: January 3, 2012

**Lossing Facility:** Plattsburgh CSMPC

**Finance Number:** 356615

**Data Extraction Date:** 09/19/11

Craft Positions	(1) Casuals/PSE's On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	3	0	13	16	0	(16)
Function 4 - Clerk	0	0	8	8	13	5
Function 1 - Mail Handler	1	1	6	8	0	(8)
Function 4 - Mail Handler	0	0	0	0	4	4
<b>Function 1 &amp; 4 Sub-Total</b>	<b>4</b>	<b>1</b>	<b>27</b>	<b>32</b>	<b>17</b>	<b>(15)</b>
Function 3A - Vehicle Service	0	0	0	0	0	0
Function 3B - Maintenance	0	0	12	12	3	(9)
Functions 67-69 - Lmtd/Rehab/WC	0	0	1	1	0	(1)
Other Functions	0	0	29	29	29	0
<b>Total</b>	<b>4</b>	<b>1</b>	<b>69</b>	<b>74</b>	<b>49</b>	<b>(25)</b>

Retirement Eligibles: 23

**Gaining Facility:** Albany P&DC

**Finance Number:** 350061

**Data Extraction Date:** 09/19/11

Craft Positions	(7) Casuals/PSE's On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	17	0	201	218	224	6
Function 1 - Mail Handler	8	0	171	179	179	0
<b>Function 1 Sub-Total</b>	<b>25</b>	<b>0</b>	<b>372</b>	<b>397</b>	<b>403</b>	<b>6</b>
Function 3A - Vehicle Service	0	0	19	19	19	0
Function 3B - Maintenance	1	0	120	121	121	0
Functions 67-69 - Lmtd/Rehab/WC	0	1	0	1	1	0
Other Functions	0	0	2	2	2	0
<b>Total</b>	<b>26</b>	<b>1</b>	<b>513</b>	<b>540</b>	<b>546</b>	<b>6</b>

Retirement Eligibles: 157

**Total Craft Position Loss:** 19 (This number carried forward to the *Executive Summary*)

(13) Notes: \_\_\_\_\_

rev 11/05/2008

# Maintenance

Last Saved: January 3, 2012

**Losing Facility:** Plattsburgh CSMPC

**Gaining Facility:** Albany P&DC

**Date Range of Data:** Jul-01-2010 : Jun-30-2011

	(1) Current Cost	(2) Proposed Cost	(3) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 366,653	\$ 0	\$ (366,653)
LDC 37 Building Equipment	\$ 242,723	\$ 0	\$ (242,723)
LDC 38 Building Services (Custodial Cleaning)	\$ 263,806	\$ 131,903	\$ (131,903)
LDC 39 Maintenance Operations Support	\$ 77,643	\$ 0	\$ (77,643)
LDC 93 Maintenance Training	\$ 2,378	\$ 0	\$ (2,378)
<b>Workhour Cost Subtotal</b>	<b>\$ 953,203</b>	<b>\$ 131,903</b>	<b>\$ (821,300)</b>
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 187,113	\$	\$ (187,113)
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0		
<b>Grand Total</b>	<b>\$ 1,140,316</b>	<b>\$ 131,903</b>	<b>\$ (1,008,413)</b>

	(4) Current Cost	(5) Proposed Cost	(6) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 5,606,904	\$ 5,606,904	\$ 0
LDC 37 Building Equipment	\$ 1,812,482	\$ 1,812,482	\$ 0
LDC 38 Building Services (Custodial Cleaning)	\$ 2,376,223	\$ 2,376,223	\$ 0
LDC 39 Maintenance Operations Support	\$ 704,951	\$ 704,951	\$ 0
LDC 93 Maintenance Training	\$ 228,513	\$ 228,513	\$ 0
<b>Workhour Cost Subtotal</b>	<b>\$ 10,729,073</b>	<b>\$ 10,729,073</b>	<b>\$ 0</b>
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 2,521,750	\$ 2,521,750	\$ 0
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0		
<b>Grand Total</b>	<b>\$ 13,250,823</b>	<b>\$ 13,250,823</b>	<b>\$ 0</b>

**Annual Maintenance Savings:** **\$1,008,413** (This number carried forward to the Executive Summary)

(7) Notes: \_\_\_\_\_

**Transportation - PVS**  
Last Saved: January 3, 2012

**Losing Facility:** Plattsburgh CSMPC  
**Finance Number:** 356615  
**Date Range of Data:** 07/01/10 -- to -- 06/30/11

**Gaining Facility:** Albany P&DC  
**Finance Number:** 350061

	(1) Current	(2) Proposed	(3) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$139,405	\$139,405	\$0
LDC 34 (765, 766)	\$1,742,448	\$1,742,448	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$1,881,852	\$1,881,852	\$0

**PVS Transportation Savings (Losing Facility):**

**PVS Transportation Savings (Gaining Facility):**

**Total PVS Transportation Savings:**  <<== (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: \_\_\_\_\_





1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result
	28,136	0	0	0	28,136

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result
	126,788	0	0	0	126,788

HCR Annual Savings (Losing Facility): \$292,036

HCR Annual Savings (Gaining Facility): \$0

Total HCR Transportation Savings: \$292,036

<<=< (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

## Distribution Changes

Last Saved: January 3, 2012

**Losing Facility:** Plattsburgh CSMPC

**Type of Distribution to Consolidate:** Orig & Dest

Indicate each DMM labeling list affected by placing an "X" to the left of the list.

<input type="checkbox"/> DMM L001	<input type="checkbox"/> DMM L011
<input checked="" type="checkbox"/> DMM L002	<input checked="" type="checkbox"/> DMM L201
<input type="checkbox"/> DMM L003	<input type="checkbox"/> DMM L601
<input type="checkbox"/> DMM L004	<input type="checkbox"/> DMM L602
<input checked="" type="checkbox"/> DMM L005	<input type="checkbox"/> DMM L603
<input type="checkbox"/> DMM L006	<input type="checkbox"/> DMM L604
<input type="checkbox"/> DMM L007	<input type="checkbox"/> DMM L605
<input type="checkbox"/> DMM L008	<input type="checkbox"/> DMM L606
<input type="checkbox"/> DMM L009	<input type="checkbox"/> DMM L607
<input type="checkbox"/> DMM L010	<input type="checkbox"/> DMM L801

If revisions to DMM L005 or DMM L201 are needed, indicate proposed DMM label change below.

(2) **DMM Labeling List L005 - 3-Digit ZIP Code Prefix Groups - SCF Sortation**

From:		
Action Code*	Column A - 3-Digit ZIP Code Prefix Group	Column B - Label to
	N/A	
To:		
Action Code*	Column A - 3-Digit ZIP Code Prefix Group	Column B - Label to
	N/A	

\*Action Codes: A=add D=delete CF=change from CT=change to

**Important Note:** Section 2 & 3 illustrate possible changes to DMM labeling lists. Section 2 relates to consolidation of Destination Operations. Section 3 pertains to Originating Operations. The Area Distribution Network group will submit appropriate requests for DMM changes after AMP approval.

(3) **DMM Labeling List L201 - Periodicals Origin Split**

Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to
D	129	005,010-212,214-268,270-323,326-334,340,344,347,349-352,354-364,367-393,396-399,410,430-459,470,480-499,530-532,534,535,537-539,541-545,549,600-611,613-620,622-631,633-639,700,701,703-708,716,717,719-729	OMX PLATTSBURGH NY 129
CF	ALBANY 120-123, 128	005,010-212,214-268,270-298,300-329,344,347,350-352,354-418,420-427,430-516,520-528,530-532,534,535,537-551,553-564,566,567,570-577,580-588,600-620,622-631,633-641,644-658,660-662,664-668,680,681,683-693,700,701,703-708,710-714,716-31,734-738,740,741,743-749,755	OMX ALBANY NY 120
CT	ALBANY 120-123, 128-1	005,010-212,214-268,270-298,300-329,344,347,350-352,354-418,420-427,430-516,520-528,530-532,534,535,537-551,553-564,566,567,570-577,580-588,600-620,622-631,633-641,644-658,660-662,664-668,680,681,683-693,700,701,703-708,710-714,716-31,734-738,740,741,743-749,755	OMX ALBANY NY 120

\*Action Codes: A=add D=delete CF=change from CT=change to

(4) **Drop Shipments for Destination Entry Discounts - FAST Appointment Summary Report**

Month	Losing/Gaining	NASS Code	Facility Name	Total Sched Appts	No-Show		Late Arrival		Open		Closed		Unsched Count
					Count	%	Count	%	Count	%	Count	%	
JUL	Losing Facility	129	Plattsburgh	122	25	20%	21	17%	0	0%	97	80%	0
AUG	Losing Facility	129	Plattsburgh	117	18	15%	31	27%	0	0%	99	85%	0
JUL	Gaining Facility	120	Albany	493	108	22%	170	34%	0	0%	385	78%	8
AUG	Gaining Facility	120	Albany	535	117	22%	195	36%	0	0%	416	78%	10

(5) **Notes:**

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### MPE Inventory

Last Saved: January 3, 2012

Losing Facility: Plattsburgh CSMPC

Gaining Facility: Albany P&DC

Data Extraction Date: 09/19/11

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS	1	0	(1)
AFCS 200	0	0	0
AFSM - ALL	0	0	0
APPS	0	0	0
CIOSS	0	0	0
CSBCS	0	0	0
DBCS	0	0	0
DBCS-OSS	0	0	0
DIOSS	2	0	(2)
FSS	0	0	0
SPBS	0	0	0
UFSM	0	0	0
FC / MICRO MARK	0	0	0
ROBOT GANTRY	0	0	0
HSTS / HSUS	0	0	0
LCTS / LCUS	0	0	0
LIPS	0	0	0
MPBCS-OSS	0	0	0
TABBER	0	0	0
PIV	0	0	0
LCREM	0	0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Excess Equipment	(8) Relocation Costs
AFCS	4	5	1	0	\$30,000
AFCS 200	0	0	0	0	
AFSM - ALL	4	4	0	0	
APPS	1	1	0	0	
CIOSS	2	2	0	0	
CSBCS	0	0	0	0	
DBCS	12	12	0	0	
DBCS-OSS	0	0	0	0	
DIOSS	5	5	0	(2)	
FSS	0	0	0	0	
SPBS	0	1	1	1	\$68,087
UFSM	0	0	0	0	
FC / MICRO MARK	0	0	0	0	
ROBOT GANTRY	1	1	0	0	
HSTS / HSUS	0	0	0	0	
LCTS / LCUS	1	1	0	0	
LIPS	0	0	0	0	
MPBCS-OSS	0	0	0	0	
TABBER	0	0	0	0	
PIV	0	0	0	0	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$98,087 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

rev 03/04/2008

## Customer Service Issues

Last Saved: January 3, 2012

**Losing Facility:** Plattsburgh CSMPC

**5-Digit ZIP Code:** 12901

**Data Extraction Date:** \_\_\_\_\_

**1. Collection Points**

Number picked up before 1 p.m.  
 Number picked up between 1-5 p.m.  
 Number picked up after 5 p.m.  
 Total Number of Collection Points

3-Digit ZIP Code: 129		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
52	147						
110	25						
5							
167	172	0	0	0	0	0	0

**2. How many collection boxes are designated for "local delivery"?**

**3. How many "local delivery" boxes will be removed as a result of AMP?**

**4. Delivery Performance Report**

% Carriers returning before 5 p.m.

Quarter/FY	Percent
Q1 FY11	76.7%
Q2 FY 11	81.3%
Q3 FY 11	91.2%
Q4 FY 1	84.6%

**5. Retail Unit Inside Losing Facility (Window Service Times)**

	Current		Proposed	
	Start	End	Start	End
Monday	8:00	5:00	8:00	5:00
Tuesday	8:00	5:00	8:00	5:00
Wednesday	8:00	5:00	8:00	5:00
Thursday	8:00	5:00	8:00	5:00
Friday	8:00	5:00	8:00	5:00
Saturday	10:00	01:00pm	10:00	01:00pm

**6. Business (Bulk) Mail Acceptance Hours**

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	3:00	9:00	3:00
Tuesday	9:00	3:00	9:00	3:00
Wednesday	9:00	3:00	9:00	3:00
Thursday	9:00	3:00	9:00	3:00
Friday	9:00	3:00	9:00	3:00
Saturday				

**7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?**

yes

**8. Notes:** The BMAU is at a off site location in Plattsburgh.

**Gaining Facility:** Albany P&DC

**9. What postmark will be printed on collection mail?**

Line 1 Albany, NY 122

Line 2 Time and Date

rev 6/18/2008

## Space Evaluation and Other Costs

Last Saved: January 3, 2012

**Losing Facility:** Plattsburgh CSMPC

### Space Evaluation

1. Affected Facility

Facility Name: Plattsburgh CSMPC  
 Street Address: 46 Veterans Lane  
 City, State ZIP: Plattsburgh, NY 12901

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: \_\_\_\_\_  
 Enter lease expiration date: \_\_\_\_\_  
 Enter lease options/terms: \_\_\_\_\_

3. Current Square Footage

Enter the total interior square footage of the facility: 19,733  
 Enter gained square footage expected with the AMP: \_\_\_\_\_

4. Planned use for acquired space from approved AMP

none. Currently utilizing three separate facilities for Mail Processing, BMAU, and carriers and retail. Node s  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Facility Costs

Enter any projected one-time facility costs: \$0  
 (This number shown below under One-Time Costs section.)

6. Savings Information

**Space Savings (\$):** \$0  
 (This number carried forward to the *Executive Summary*)

7. Notes \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### One-Time Costs

Employee Relocation Costs: \_\_\_\_\_

Mail Processing Equipment Relocation Costs: \$98,087  
 (from MPE Inventory)

Facility Costs: \$0  
 (from above)

**Total One-Time Costs:** \$98,087  
 (This number carried forward to *Executive Summary*)

### Remote Encoding Center Cost per 1000

**Losing Facility:** Plattsburgh CSMPC

**Gaining Facility:** Albany P&DC

YTD Range of Report: 07/01/10 : 06/30/11

(1) Product	(2) Associated REC	(3) Current Cost per 1,000 Images
Letters		
Flats		
PARS COA		
PARS Redirects		
APPS		

(4) Product	(5) Associated REC	(6) Current Cost per 1,000 Images
Letters		
Flats		
PARS COA		
PARS Redirects		
APPS		

rev 9/24/2008