

----- AMP Data Entry Page -----

1. Losing Facility Information

Type of Distribution to Consolidate: Orig & Dest Non-MODS/Non-BPI Office
Facility Name & Type: Steubenville CSMPC
Street Address: 150 N 3rd St
City: Steubenville
State: OH
5D Facility ZIP Code: 43952
District: Northern Ohio
Area: Eastern
Finance Number: 387910
Current 3D ZIP Code(s): 439
Miles to Gaining Facility: 40.2
EXFC office: Yes
Plant Manager: Anita L Petrella
Senior Plant Manager: Robert Cintron
District Manager: Todd Hawkins
Facility Type after AMP: Post Office

2. Gaining Facility Information

Facility Name & Type: Pittsburgh PA P&DC
Street Address: 1001 California Ave
City: Pittsburgh
State: PA
5D Facility ZIP Code: 15290
District: Western Pennsylvania
Area: Eastern
Finance Number: 416609
Current 3D ZIP Code(s): 150-154
EXFC office: Yes
Plant Manager: Jeffrey Bergen
Senior Plant Manager: Jeffrey Bergen
District Manager: Charles McCreadie

3. Background Information

Start of Study: 9/15/2011
Date Range of Data: Jul-01-2010 : Jun-30-2011
Processing Days per Year: 310
Bargaining Unit Hours per Year: 1,745
EAS Hours per Year: 1,822

Date of HQ memo, DAR Factors/Cost of Borrowing/ **New**
Facility Start-up Costs Update

June 16, 2011

Date & Time this workbook was last saved:

2/19/2012 20:59

4. Other Information

Area Vice President: Jordan M Small
Vice President, Network Operations: David E. Williams
Area AMP Coordinator: Bob Roseberry
HQ AMP Coordinator: Gary T Curran

rev 10/10/2011

Approval Signatures

County District Name and Type: Steubenville CSMPC
 Street Address: _____
 City: _____
 State: _____
 Zip: _____
 Phone Number: 930
 Fax Number: _____
 Email Address: _____
 County District Name and Type: Pittsburgh PA P+DC
 Street Address: _____
 City: _____
 State: _____
 Zip: _____
 Phone Number: 150-154
 Fax Number: _____
 Email Address: _____

I hereby acknowledge the fees associated for papers, and I understand that the fee schedule is subject to change without notice. I agree to pay the fee for the papers and I understand that the fee schedule is subject to change without notice.

Signature of Mail Manager
 Title
 Signature of Mail Manager
 Title
 Signature of Mail Manager
 Title

Antonia Petrella
[Signature]
Todd [Signature]

passed at Cel 2/17/12

Vice President of Network Operations:
 David E. Williams

Approved Disapproved

[Signature] 2/20/12

Executive Summary

Last Saved: February 19, 2012

Losing Facility Name and Type: Steubenville CSMPC

Street Address: 150 N 3rd St

City, State: Steubenville , OH

Current 3D ZIP Code(s): 439

Type of Distribution to Consolidate: Orig & Dest

Miles to Gaining Facility: 40.2

Gaining Facility Name and Type: Pittsburgh PA P&DC

Current 3D ZIP Code(s): 150-154

Summary of AMP Worksheets

Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$73,257</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>(\$0)</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$0</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$24,314</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$267,394</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
Total Annual Savings =	<u>\$364,966</u>	
Total One-Time Costs =	<u>\$28,050</u>	from Space Evaluation and Other Costs
Total First Year Savings =	<u>\$336,916</u>	

Staffing Positions

Craft Position Loss =	<u>5</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>2</u>	from Staffing - PCES/EAS

Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>0</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>5,572,904</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u></u>	(= Total TPH / Operating Days)

Service

Service Standard Impacts by ADV

	UPGRADED ADV	DOWNGRADED ADV	Unchanged + Upgrades ADV	Unchanged + Upgrades %
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

Summary Narrative

Last Saved: February 19, 2012

Losing Facility Name and Type: Steubenville CSMPC

Current 3D ZIP Code(s): 439

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Pittsburgh PA P&DC

Current 3D ZIP Code(s): 150-154

BACKGROUND

The Northern Ohio District and the Western Pennsylvania District with assistance from the Eastern Area have completed this brief summary of the Steubenville CSMPC AMP into Pittsburgh P&DC study, which was conducted to determine if the Postal Service could increase efficiency by consolidating Steubenville's mail processing operations currently being performed at the Steubenville CSMPC into the Pittsburgh P&DC.

The Steubenville CSMPC is a facility with approximately 33,099 square feet of space owned by the USPS. The AMP study proposes that Steubenville's 439 outgoing (originating) collection mail and Steubenville's 439 destinating mail be processed at the Pittsburgh P&DC. The Pittsburgh P&DC is approximately 40.2 miles from the Steubenville CSMPC.

Consideration must be given to maintaining the Steubenville CSMPC as a hub for processing to the five digit level non-machineable letters, non-machineable flats, and parcels. This facility must also be considered as a hub for "direct dispatch" of the latter as well as the DPS and AFSM products from Pittsburgh.

FINANCIAL JUSTIFICATION SUMMARY

The financial results for this relocation are:

Total Annual Savings: \$364,966

Total First Year Savings: \$336,916

CUSTOMER & SERVICE IMPACTS

The Cleveland P&DC currently serves as the AADC and ADC for the Steubenville, Ohio, SCF 3-digit zip code of 439. With the AMP the AADC and ADC would change from 440 to 150.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at www.usps.com once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

The collection box times will not be impacted with this consolidation.

rev 06/10/2009

Summary Narrative (continued)

RETAIL AND BUSINESS MAIL ENTRY UNIT (BMEU) IMPACTS

The BMEU in Steubenville will remain at the original location at the Steubenville CSMPC.

The Retail for the Steubenville Post Office would not be affected.

Function 4 - Function 7 (Retail / BMEU) are not included in this AMP study. Workhours for these Functions are associated with the following Finance numbers (Retail) 38-7910 and (BMEU) 38-7910 and will remain intact.

Space

Steubenville CSMPC – the area will be surveyed for improvements to the customer service site layout. The facility will also be examined by Eastern Area FSO to determine if other consolidation opportunities exist.

The area currently used for manual operations is 9,600 sq ft.

CFS and PARS

Currently Steubenville sends their PARS to the Columbus P&DC for processing and CFS to the Columbus P&DC. If approved the PARS and CFS would go to the Pittsburgh P&DC.

Staffing Impacts

The proposed AMP will result in a net difference of 5 fewer craft and 2 fewer EAS positions as operations are moved from Steubenville to Pittsburgh.

The following table summarizes the staffing impacts to both Management and Craft.

Management and Craft Staffing Impacts							
	Losing Site			Gaining Site			Net Diff
	Current On-Rolls	Proposed	Diff	Current On-Rolls	Proposed	Diff	
Craft ¹	61	40	(21)	1198	1214	16	(5)
Management	4	2	(2)	78	78	0	(2)

¹ Craft = FTR+PTR+PTF+Casuals

Summary Narrative *(continued)*

The next table shows the Management to Craft ratios for the losing and gaining sites for both current and proposed status. The ratios shown are for Mail Processing.

Mail Processing Management to Craft Ratio				
Management to Craft ² Ratios	Current		Proposed	
	SDOs to Craft ₁ (1:25 target)	MDOs+SDOs to Craft ₁ (1:22 target)	SDOs to Craft ₁ (1:25 target)	MDOs+SDOs to Craft ₁ (1:22 target)
Losing	NA	NA	NA	NA
Gaining	1 : 28	1 : 25	1 : 28	1 : 25

¹ Craft = FTR+PTR+PTF+Casuals
² Craft = F1 + F4 at Losing; F1 only at Gaining

Note that the Current and Proposed Management to Craft Ratios for the Losing site are listed as NA since Steubenville does not have SDO or MDO positions.

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

TRANSPORTATION

Transportation changes

The Steubenville Ohio Post Office is 41 miles travel time from the Pittsburgh GMF.

Collection mail from Steubenville and all 439 offices will be consolidated and cross docked from the Steubenville Ohio Post Office by 715 PM. Mail will leave Steubenville at 715PM to arrive at the Pitts GMF at 815PM.

The collection truck arrival profile in Steubenville is as follows:

<u>Between the Times of</u>	<u>No of Trips</u>
1500-1529	1
1530-1559	0
1600-1629	0
1630-1659	0
1700-1729	2
1730-1759	2
1800-1829	4
1830-1859	2
1900-1915	0

Summary Narrative (continued)

HCR 439A5 is the trip that we currently have which goes to the Pittsburgh GMF . Additional cost would occur because a larger vehicle or more trips would be needed to get our mail to the Pitts GMF. Another option is that Pittsburgh could use their MVS service to obtain this mail and/or make additional trips to advance this mail if needed.

We have a Hub office at the Bridgeport OH Post Office. There are Five HCR routes that stop at this office. The mail is cross-docked and put on another truck to Steubenville. Initially it was considered to take this mail to the Wheeling WVA Post office which is about 3 miles from Bridgeport to be consolidated onto their vehicle going to the Pitts GMF. Vehicle Capacity would be the problem there.

DPS and Processed mail will be dispatched from the Pitts P&DC for AM delivery to 439 offices. Again that would be HCR 439A5 or Pitts MVS .

Associate office Dispatches	No of trips
0200-0229	1
0230-0259	0
0300-0329	0
0330-0359	1
0400-0429	1
0430-0459	1
0500-0529	1
0530-0559	1
0600-0629	2
0630-0659	1
0700-0729	1 (shuttle for Wintersville branch office 43953)

NDC transportation will not be affected with this AMP.

Note that on Saturdays all 439 collection mail is currently AMP'd to the Pitts GMF using HCR L2 .This truck also takes our Priority mail to the LDC as well as our Parcel Post to the NDC. The Administrative official for this HCR is Pittsburgh.

Since this HCR already has the Pittsburgh GMF as a stop, another option is to use this route for the Collection run. The vehicle is a 53 foot tractor trailer. Additional expense would apply.

EQUIPMENT RELOCATION

Two AFSM100s will be relocated to the Pittsburgh P&DC from facilities that are part of the overall AMP project.

The relocation of the two DBCSs in Steubenville will not be to the Pittsburgh P&DC.

Summary Narrative *(continued)*

EQUIPMENT RELOCATION

Two AFSM100s will be relocated to the Pittsburgh P&DC from facilities that are part of the overall AMP project.

The relocation of the two DBCSs in Steubenville will not be to the Pittsburgh P&DC.

SUMMARY

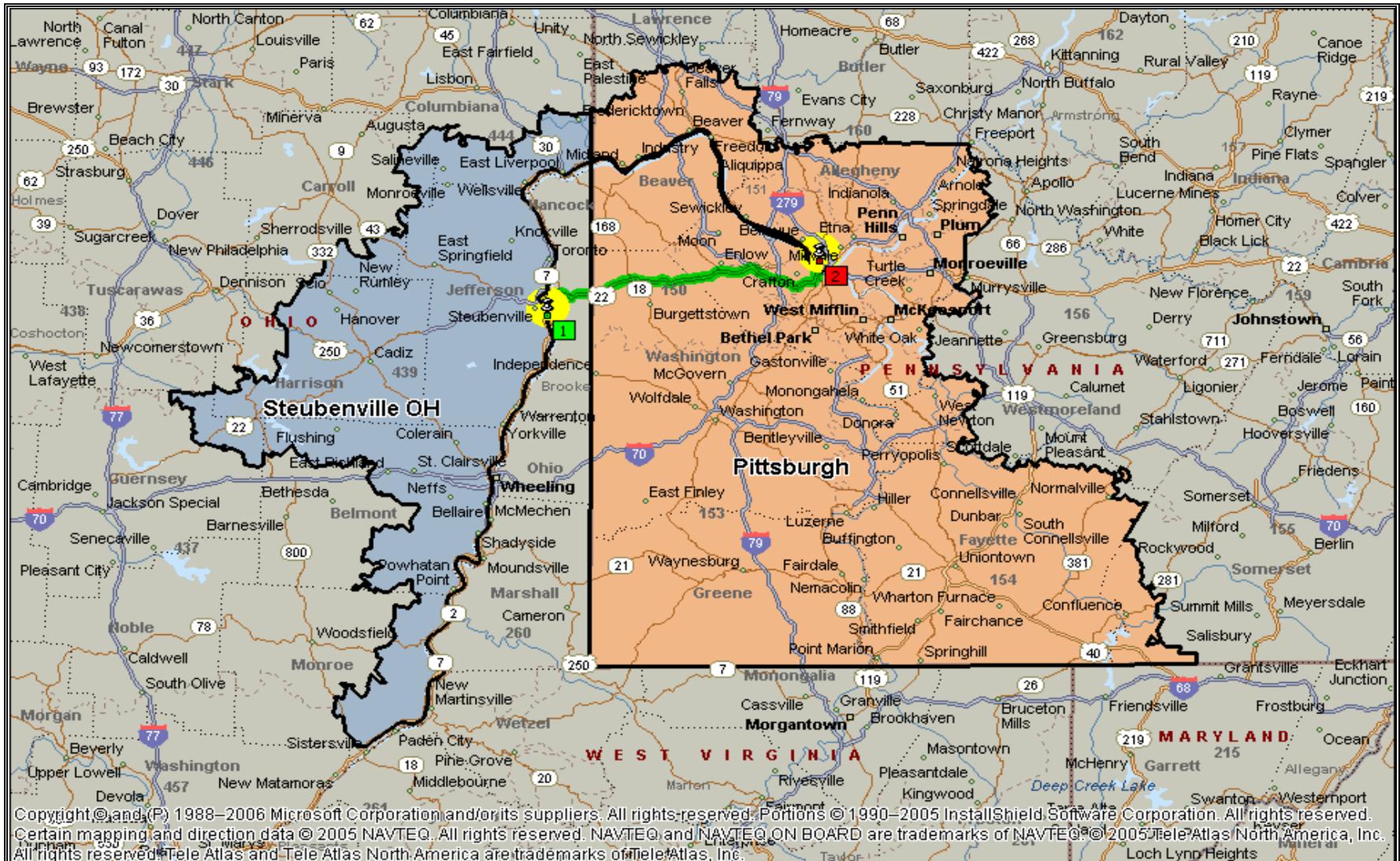
The proposed AMP has the potential to save approximately \$364,966 annually by increasing mail processing efficiency. Operational clearance times and effectiveness will be improved and/or maintained with the shift in all operations and volumes to the Pittsburgh P&DC. The study will enable the Northern Ohio District and the Western Pennsylvania District to consolidate their resources and better manage costs and functions for efficient mail processing.

MAP

Last Saved: February 19, 2012

Losing Facility Name and Type: Steubenville CSMPC
 Current 3D ZIP Code(s): 439
 Miles to Gaining Facility: 40.2

Gaining Facility Name and Type: Pittsburgh PA P&DC
 Current 3D ZIP Code(s): 150-154



rev 03/20/2008

Service Standard Impacts

Last Saved: February 19, 2012

Losing Facility: Steubenville CSMPC

Losing Facility 3D ZIP Code(s): 439

Gaining Facility 3D ZIP Code(s): 150-154

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

Service Standard Changes - Average Daily Volume (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE																
DOWNGRADE																
TOTAL																
NET UP+NO CHNG																
VOLUME TOTAL																

* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

Service Standard Changes - Pairs																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change						
UPGRADE																
DOWNGRADE																
TOTAL																
NET																

rev 10/16/2009

Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: February 19, 2012

Stakeholder Notification Page 1

Losing Facility: Steubenville CSMPC

AMP Event: Start of Study

Other Workhour Move Analysis

Last Saved: February 19, 2012

Losing Facility: Steubenville CSMPC

Gaining Facility: Pittsburgh PA P&DC

Date Range of Data: 07/01/10 to 06/30/11

Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
679	0.0%			\$69	679				\$141,050
745	0.0%	100.0%		\$803	745				\$1,154,050
747	0.0%	45.5%		\$305,712	747				\$3,772,583
750	0.0%	100.0%		\$250,515	750				\$7,309,973
753	0.0%	62.4%		\$82,790	753				\$2,554,407
001				\$16,759	001				\$0
065				\$295,483	065				\$0
085				\$624	085				\$0
355				\$178,534	355				\$0
421				\$132,593	421				\$0
470				\$292	470				\$0
647				\$57,305	647				\$0
654				\$38	654				\$0
713				\$1,109,914	713				\$0
714				\$674,716	714				\$0
731				\$2,690	731				\$0
733				\$9,311	733				\$0
					515				\$1,531
					571				\$48,366
					614				\$6,847
					616				\$66,156
					617				\$17,678
					624				\$31,236
					634				\$123
					653				\$65
					661				\$19,217
					666				\$8
					680				\$14
					749				\$238,684
					761				\$183
					763				\$49,140
					764				\$259,307
					765				\$3,922,312
					766				\$2,890,271
					772				\$30,363

Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
679		\$69	679		\$141,050
745		\$0	745		\$1,154,050
747		\$166,525	747		\$3,772,583
750		\$0	750		\$7,309,973
753		\$31,115	753		\$2,554,407
001		\$16,759	001		\$0
065		\$295,483	065		\$0
085		\$624	085		\$0
355		\$178,534	355		\$0
421		\$132,593	421		\$0
470		\$292	470		\$0
647		\$57,305	647		\$0
654		\$38	654		\$0
713		\$1,109,914	713		\$0
714		\$674,716	714		\$0
731		\$2,690	731		\$0
733		\$9,311	733		\$0
			515		\$1,531
			571		\$48,366
			614		\$6,847
			616		\$66,156
			617		\$17,678
			624		\$31,236
			634		\$123
			653		\$65
			661		\$19,217
			666		\$8
			680		\$14
			749		\$238,684
			761		\$183
			763		\$49,140
			764		\$259,307
			765		\$3,922,312
			766		\$2,890,271
			772		\$30,363

Staffing - Management

Last Saved: February 19, 2012

Losing Facility: Steubenville CSMPC

Data Extraction Date: _____

Finance Number: 387910

Management Positions						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-22	1	1	1	0
2	SUPV CUSTOMER SERVICES	EAS-17	2	2	1	-1
3	MGR MAINTENANCE	EAS-16	1	1	0	-1
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	Totals		4	4	2
					(2)

Retirement Eligibles: 0

Position Loss: 2

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	SR PLANT MANAGER (1)	PCES-01	1	1	1	0
2	MGR IN-PLANT SUPPORT	EAS-25	1	1	1	0
3	MGR MAINTENANCE (LEAD)	EAS-25	1	1	1	0
4	SR MGR DISTRIBUTION OPERATIONS	EAS-25	1	1	1	0
5	MGR DISTRIBUTION OPERATIONS	EAS-24	2	0	0	0
6	MGR MAINTENANCE OPERATIONS	EAS-23	3	3	3	0
7	MGR TRANSPORTATION/NETWORKS	EAS-23	1	1	1	0
8	MGR DISTRIBUTION OPERATIONS	EAS-22	3	3	3	0
9	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-22	2	2	2	0
10	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-21	1	0	0	0
11	MGR MAINT ENGINEERING SUPPORT	EAS-20	1	1	1	0
12	MGR MAINTENANCE OPERATIONS SUPPT	EAS-20	1	1	1	0
13	OPERATIONS SUPPORT SPECIALIST	EAS-20	1	1	1	0
14	MAINTENANCE ENGINEERING SPECIALIST	EAS-19	1	1	1	0
15	MGR FIELD MAINT OPRNS (LEAD)	EAS-19	1	1	1	0
16	MGR PVS OPERATIONS	EAS-19	1	1	1	0
17	NETWORKS SPECIALIST	EAS-18	1	1	1	0
18	OPERATIONS SUPPORT SPECIALIST	EAS-18	3	3	3	0
19	OPERATIONS SUPPORT SPECIALIST	EAS-17	5	3	3	0
20	SUPV DISTRIBUTION OPERATIONS	EAS-17	36	33	33	0
21	SUPV MAINTENANCE OPERATIONS	EAS-17	12	12	12	0
22	SUPV MAINTENANCE OPERATIONS SUPPOR	EAS-17	1	1	1	0
23	SUPV TRANSPORTATION OPERATIONS	EAS-17	5	4	4	0
24	NETWORKS SPECIALIST	EAS-16	1	1	1	0
25	SECRETARY (FLD)	EAS-12	1	1	1	0
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	Total	87	78	78	0	

Retirement Eligibles: 0

Position Loss: 0

Total PCES/EAS Position Loss: 2 (This number carried forward to the *Executive Summary*)

rev 11/05/2008

Staffing - Craft

Last Saved: February 19, 2012

Losing Facility: Steubenville CSMPC

Finance Number: 387910

Data Extraction Date: 09/21/11

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	0			
Function 4 - Clerk	4	0	27	31	14	(17)
Function 1 - Mail Handler	0	0	0			
Function 4 - Mail Handler	0	0	0			
Function 1 & 4 Sub-Total	4	0	27	31	14	(17)
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	7	7	3	(4)
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	4	19	23	23	0
Total	4	4	53	61	40	(21)

Retirement Eligibles: 16

Gaining Facility: Pittsburgh PA P&DC

Finance Number: 416609

Data Extraction Date: 09/21/11

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	93	0	435	528	539	11
Function 1 - Mail Handler	41	3	340	384	389	5
Function 1 Sub-Total	134	3	775	912	928	16
Function 3A - Vehicle Service	12	0	77	89	89	0
Function 3B - Maintenance	0	0	184	184	184	0
Functions 67-69 - Lmtd/Rehab/WC	0	0	2	2	2	0
Other Functions	0	0	11	11	11	0
Total	146	3	1,049	1,198	1,214	16

Retirement Eligibles: 390

Total Craft Position Loss: 5 (This number carried forward to the *Executive Summary*)

(13) Notes: _____

rev 11/05/2008

Maintenance

Last Saved: February 19, 2012

Losing Facility: Steubenville CSMPC

Gaining Facility: Pittsburgh PA P&DC

Date Range of Data: Jul-01-2010 : Jun-30-2011

	(1) Current Cost	(2) Proposed Cost	(3) Difference
Workhour Activity			
LDC 36 Mail Processing Equipment	\$ 250,515	\$ 0	\$ (250,515)
LDC 37 Building Equipment	\$ 82,790	\$ 31,115	\$ (51,675)
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 305,712	\$ 166,525	\$ (139,187)
LDC 39 Maintenance Operations Support	\$ 803	\$ 0	\$ (803)
LDC 93 Maintenance Training	\$ 0	\$ 0	\$ 0
Workhour Cost Subtotal	\$ 639,821	\$ 197,640	\$ (442,181)
Other Related Maintenance & Facility Costs			
Total Maintenance Parts, Supplies & Facility Utilities	\$ 77,896	\$ 51,466	\$ (26,430)
Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$ 0		
Grand Total	\$ 717,717	\$ 249,106	\$ (468,611)

	(4) Current Cost	(5) Proposed Cost	(6) Difference
Workhour Activity			
LDC 36 Mail Processing Equipment	\$ 7,309,973	\$ 7,309,973	\$ 0
LDC 37 Building Equipment	\$ 2,554,407	\$ 2,554,407	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 4,011,268	\$ 4,011,268	\$ 0
LDC 39 Maintenance Operations Support	\$ 1,251,578	\$ 1,251,578	\$ 0
LDC 93 Maintenance Training	\$ 163,011	\$ 163,011	\$ 0
Workhour Cost Subtotal	\$ 15,290,237	\$ 15,290,237	\$ 0
Other Related Maintenance & Facility Costs			
Total Maintenance Parts, Supplies & Facility Utilities	\$ 2,937,157	\$ 2,972,449	\$ 35,292
Adjustments <i>(from "Other Curr vs Prop" tab)</i>		\$ 165,924	
Grand Total	\$ 18,227,394	\$ 18,428,610	\$ 201,216

Annual Maintenance Savings: \$267,394 (This number carried forward to the Executive Summary)

(7) Notes: Losing facility staffing: LDC 36 - 0, LDC 37 - 0, LDC 38 - 3, LDC 39 - 0, LDC 93 - 0 (3 custodians required for remaining PO)

Gaining facility required additional staffing: (1) LDC 36 Electronic Technician, (2) LDC 37 Area Maintenance Techs.

Gaining facility additional training costs: \$20,000.

rev 04/13/2009

Transportation - PVS
Last Saved: February 19, 2012

Losing Facility: Steubenville CSMPC
Finance Number: 387910
Date Range of Data: 07/01/10 -- to -- 06/30/11

Gaining Facility: Pittsburgh PA P&DC
Finance Number: 416609

	(1) Current	(2) Proposed	(3) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$69	\$69	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$69	\$69	\$0

	(4) Current	(5) Proposed	(6) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$418,035	\$418,035	\$0
LDC 34 (765, 766)	\$6,812,582	\$6,812,582	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$7,230,617	\$7,230,617	\$0

PVS Transportation Savings (Losing Facility):

PVS Transportation Savings (Gaining Facility):

Total PVS Transportation Savings: <<< (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: There is no PVS transportation in Steubenville. The PVS impact on Pittsburgh will be neutral.

1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	979,805			967,944		

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	0			0		

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result

HCR Annual Savings (Losing Facility): \$24,314

HCR Annual Savings (Gaining Facility): \$0

Total HCR Transportation Savings: \$24,314

<<=< (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

MPE Inventory

Last Saved: February 19, 2012

Lossing Facility: Steubenville CSMPC

Gaining Facility: Pittsburgh PA P&DC

Data Extraction Date: 10/20/11

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS		0	0
AFCS200		0	0
AFSM - ALL		0	0
APPS		0	0
CIOSS		0	0
CSBCS		0	0
DBCS	2	0	(2)
DBCS-OSS		0	0
DIOSS		0	0
FSS		0	0
SPBS		0	0
UFSM		0	0
FC / MICRO MARK		0	0
ROBOT GANTRY		0	0
HSTS / HSUS		0	0
LCTS / LCUS		0	0
LIPS		0	0
MPBCS-OSS		0	0
TABBER		0	0
PIV	2	2	0
LCREM		0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	8	8	0	0	
AFCS200		0	0	0	
AFSM - ALL	4	5	1	1	
APPS		0	0	0	
CIOSS	2	3	1	1	
CSBCS		0	0	0	
DBCS	34	33	(1)	(3)	
DBCS-OSS		0	0	0	
DIOSS	6	7	1	1	
FSS		0	0	0	
SPBS	1	0	(1)	(1)	
UFSM		0	0	0	
FC / MICRO MARK	1	1	0	0	
ROBOT GANTRY		0	0	0	
HSTS / HSUS	1	1	0	0	
LCTS / LCUS	1	1	0	0	
LIPS		0	0	0	
MPBCS-OSS		0	0	0	
TABBER		0	0	0	
PIV	42	42	0	0	
LCREM	1	1	0	0	
ATU		3	3	3	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$0 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: Two PIVS aer retained for use by the Steubenville CSMPC after conversion to a Post Office for mail processing related tasks.

Relocation costs for equipment moves in another concurrent AMP

Equipment set finalized and verified by Area and HQ.

rev 03/04/2008

Customer Service Issues

Last Saved: February 19, 2012

Losing Facility: Steubenville CSMPC

5-Digit ZIP Code: 43952

Data Extraction Date: 10/26/11

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 439		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
81	182						
125	31						
25	15						
231	228	0	0	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

0

3. How many "local delivery" boxes will be removed as a result of AMP?

0

4. Delivery Performance Report

% Carriers returning before 5 p.m.

Quarter/FY	Percent
QTR 3 FY11	79.5%
QTR 2 FY11	78.4%
QTR 1 FY11	79.1%
QTR 4 FY10	82.3%

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	8:30	5:00	8:30	5:00
Tuesday	8:30	5:00	8:30	5:00
Wednesday	8:30	5:00	8:30	5:00
Thursday	8:30	5:00	8:30	5:00
Friday	8:30	5:00	8:30	5:00
Saturday	8:30	12:00	8:30	12:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	5:00	9:00	5:00
Tuesday	9:00	5:00	9:00	5:00
Wednesday	9:00	5:00	9:00	5:00
Thursday	9:00	5:00	9:00	5:00
Friday	9:00	12:00	9:00	12:00
Saturday	9:00	12:00	9:00	12:00

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?

Yes

8. Notes:

Gaining Facility: Pittsburgh PA P&DC

9. What postmark will be printed on collection mail?

Line 1 Pittsburgh, PA

Line 2 Date and Time

rev 6/18/2008

Space Evaluation and Other Costs

Last Saved: February 19, 2012

Losing Facility: Steubenville CSMPC

Space Evaluation

1. Affected Facility

Facility Name: Steubenville CSMPC
 Street Address: 150 N 3rd St
 City, State ZIP: Steubenville OH 43952-9997

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: Owned
 Enter lease expiration date: _____
 Enter lease options/terms: _____

3. Current Square Footage

Enter the total interior square footage of the facility: 33,099
 Enter gained square footage expected with the AMF: 12,000

4. Planned use for acquired space from approved AMI

Steubenville - The area will be surveyed for improvements to the customer service site layo
The facility will also be examined by Eastern Area FSO to determine if other consolidati
opportunities exist

5. Facility Costs

Enter any projected one-time facility costs: _____
 (This number shown below under One-Time Costs section.)

6. Savings Information

Space Savings (\$): _____
 (This number carried forward to the *Executive Summary*)

7. Notes Manual operations in the Steubenville CSMPC currently use a total of 9,600 sq ft.

The average type and quantity of equipment used for total manual operations is as follow
120 APCs, 2 BMCs, 18 Hampers, 2 Pallets, 8 Racks, 13 Trucks, 5 U-Carts, 1 Wire, 8 Letter Cases
2 Flat Cases, 3 Tray Carts

One-Time Costs

Employee Relocation Costs: \$28,050

Mail Processing Equipment Relocation Costs: \$0
 (from MPE Inventory)

Facility Costs: \$0
 (from above)

Total One-Time Costs: \$28,050
 (This number carried forward to *Executive Summary*)

Remote Encoding Center Cost per 1000

Losing Facility: Steubenville CSMPC

Gaining Facility: Pittsburgh PA P&DC

YTD Range of Report: 07/01/10 : 06/30/11

(1) Product	(2) Associated REC	(3) Current Cost per 1,000 Images
Letters	AMP into Youngstown	
Flats	N/A	
PARS COA	N/A	
PARS Redirects	N/A	
APPS	N/A	

(4) Product	(5) Associated REC	(6) Current Cost per 1,000 Images
Letters	WICHITA	\$34.66
Flats	WICHITA	\$32.43
PARS COA	WICHITA	\$157.52
PARS Redirects	WICHITA	\$40.21
APPS		

rev 9/24/2008